

Northminster
Calgary
Annual

United Church
Alberta
Report 2020



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NORTHMINSTER UNITED CHURCH Executive
Committee 2020

Chair, Jim Dallman
Secretary, Sarah Corrigan
Treasurer, Dorothy Gautreau
Minister, Rev. Nancy Nourse
Committee Chairs are members of the
Executive Committee

**Northminster United Church Members of the
Unified Board**

Trustees
Jim Dallman
Kim Haydu
Helen Miller
Julie Latter
Lori Arndt
Ron Hiebert

Congregational Life

Jean Carter, Chair
Tracey Abbott
Youth & Families, Mary Anne Wickerson
Rev. Nancy Nourse, Minister

Communications

Brad Lavenne, Chair

Ministry and Personnel

Craig Benoit, Chair
Dawn Wickerson
Barb McPherson

Mission and Outreach

Elsie Ross, Chair
Michelle Engel
Sarah Hughes
Marcy Gwynne
Rachel Nadon

Pastoral Care

Shirley Dallman, Chair
Carol Akins
Sheila Steeves

Administration

Leanne Demerais, Co-Chair
Rita San Martin, Co-Chair
Dorothy Gautreau, Treasurer
Kim Haydu

Worship and Music

Suzanne Vandervoort, Chair
Susan Smith
Sarah Corrigan, Choir Director, Organist

UCW Representative

Jean Carter

Chinook Winds Region Rep

Jim Cunningham

Rental Committee

Ernie Abbott
Rita San Martin

Northminster United Church Staff

Office Administrator, Barb Johnson
Church Treasurer, Dorothy Gautreau
Choir Director & Organist, Sarah Corrigan
Leader for Youth and Families, Mary Anne
Wickerson
Custodian, Ramiro Mora
Community Engagement Coordinator,
Michele Gole (January to June)
Mary Anne Wickerson (September to December)
Minister, Rev. Nancy Nourse



Members Removed by Death

Wiberg, Marg
Eamor, Audrey
Dick, Judy
Cates, Marjorie

Funerals and Memorial Services

Eamor, Audrey
Lavenne, Rev. Ormand
Sheret, Vivian

Baptisms

Marriages

Nadon, Rachel and Andrew

Members Received by Affirmation of Baptismal Faith

Laird, Vona
Wickerson, Brett
Wickerson, Mary Anne

Members Received by Transfer of Membership

Members Removed by Transfer of Membership



A MESSAGE FROM REV. NANCY NOURSE

Hindsight is 2020! Isn't it?

And what a year it has been. Sunday March 15th the Board of Northminster, at the recommendation of health officials and the United Church, decided to pause in-person worship because of the spread of Covid 19. Little did we know, this would be continuing one year later. No doubt we are missing our church friends and family, and being able to gather each Sunday, not to mention the many other traditions and events throughout the year. Perhaps this year has left you feeling low about the church. Indeed, there are many emotions we are all feeling. And it's presented it challenges for our staff and volunteers.



At the same time, I want to affirm that church is not closed or cancelled. Northminster continues to be a busy and vital entity, and I really want to celebrate and thank you for what we have done this year.

Offering has gone up! That's right! We surpassed our givings budget by \$10,000!

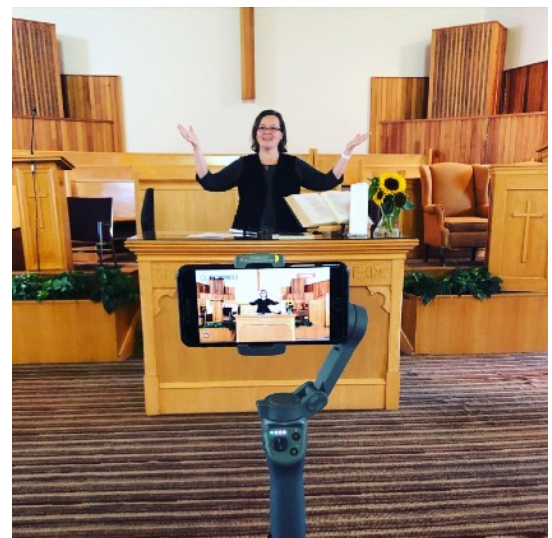
Embracing Technology – Most of us had never heard of Zoom, and a lot of others had never expressed an interest in trying out Facebook or YouTube – but look at you! Embracing technology as a way of life, and as a way of church life. You've done well to stay connected for meetings and live-streaming worship!

Connecting and Learning - More people than ever are engaging in bible studies. In a normal year we'd average 8-10 people at a seasonal bible study. But this year more than 20 people are signing up to participate in our on-line programs.

You responded so well in adapting to the pandemic. Thank you to all who made extra calls to people in our congregation, who delivered necessities, made prayer shawls, participated in online programs, helped others connect, and were willing to try new ways of being the church. You showed how Northminster cares!

We were still able to celebrate and mark milestones as a church: weddings, funerals, new members.

Music – with Sarah's leadership was a wonderful mix of voices to lead us in favourite hymns online.



The Task Force continued to meet and present some significant proposals to you. And you continue to make decisions with courage and faith and vision for what we need as a church for the future.

Affirming Ministries is still an ongoing discussion as we look at how Northminster can eliminate all barriers to full inclusion and participation in the life of the church.

Youth Group led by Mary Anne was busier than most years because regular activities were cancelled. Youth Group deepened in becoming a very consistent place of connection for our youth through this unusual year.

Our partnership with the City of Calgary continued for Truth and Reconciliation with thanks to a grant we received from the United Church of Canada and our ability to move online.

Mission and Outreach led us in supporting our partners and neighbours like the Aboriginal Friendship Centre through the year, and in assisting local families with Christmas Hampers. Supper Church also moved to an online outreach worship, enjoying video recipes from Craig and family.

We re-invent fundraisers that couldn't happen this year – such as the Turkey Supper and Craft Fair.

We partnered with local United Churches to collaborate on weekly kidZone videos for our children, and we enjoyed a creative virtual Christmas Play in December.

For myself, I am grateful as well for our wider United Church and beyond who still offered support and continuing education opportunities online.

We are a church family who are doing amazing things, have much to celebrate and some challenges ahead. These things are just a sample of wonderful memories I have of this year – despite Covid 19 – of how you have faithfully and joyfully pivoted and persisted in being the church.

I could write more, but I will end with this verse of scripture:

"I have much to write to you,
but I would rather not write with pen and ink;
instead I hope to see you soon,
and we will talk together face to face." 3 John 1:13

Yours in Christ,
Rev. Nancy Nourse



A MESSAGE FROM OUR BOARD CHAIR

In January 2020 the future looked bright. A year for expanding our faith, a year for growth and community involvement. It was a year we were going to embrace. The Ides of March arrived, pie day and Covid 19 became a sudden reality with everything being shut down. We did have pie after church that day and enjoyed our last in person conversations. We closed our building's doors that day. Covid 19 has disrupted our normal church family life and we pray it will come to an end very soon. We continue to follow the public health guidelines to stay safe and get through this pandemic together. Northminster has a relaunch committee in place to determine how we will return to in person worship.

Our building has been closed for almost a year for services, the church is not the building, it's the people and we have shown great resilience in the way we have adapted to the new reality of Northminster United Church. We really appreciate all the hours that our staff and volunteers have worked to bring us into the online world. Zoom meetings and Facebook live have become our ways of communicating, worshiping and meeting. We are reaching current, former members, and the general public by providing a meaningful online worship experience. Mailout packages are being provided to those who are not online.

As a church we have accomplished many things during this pandemic year. Here are some examples:

Transition to online worship services including involvement of lay readers, soloist and duets.
Zoom meetings and programing for Kidzone and youth group, including movie nights.
Board and executive meetings via Zoom
Congregational meetings and our Annual General meeting via Zoom

These are only some of the things we have been able to accomplish by being resourceful and innovative in our approach to our church life.

In December of 2020 a congregational meeting approved the Task Force to continue to try and help us discern the future possibilities for our property. This will be a lengthy process to determine the optimum options for Northminster's future. We as a congregation need to take a serious look at our needs and provide input into what our future will be.

We are continuing into 2021 with optimism that we will be able to meet in person soon. It will be great to see everyone then.

Once again thank you to all for your continuing support of Northminster United Church
Jim Dallman
Board Chair, Northminster United Church



COMMUNITY ENGAGEMENT COORDINATOR

January to June 2020 – Michele Gole

Michele Gole was in the Community Engagement Coordinator Position from January to June. Here are some highlights of the work that she facilitated during this time:

Events at Northminster

- Supper Church
- Youth Hosted Lunch fundraiser
- Family Movie Night – The Lion King

TRC Events

- An Evening of Traditional Song and Dance
- Music is Medicine, Dancing is Freedom Virtual Concert
- Virtual Beading Class

Promotional materials and Communication

- Easter and Christmas advertising in community newsletters
- Quarterly Newsletters



September to December 2020 – Mary Anne Wickerson

I took on the Community Engagement Coordinator position in September. It has been a great opportunity for learning and making connections as I work to foster connection between our church and the greater community. As well, my work has been focused on events and activities within our church community and communication through social media.

The pandemic has greatly limited our opportunities for planning and engaging in events in the broader community. It is my hope that in the second half of my term there will be more opportunity to partner with the wider community as restrictions are eased. Because of the challenges that the pandemic has presented, my role and the work I have done has shifted somewhat to focus on our church community and online communication, recognizing the need to be intentional about keeping our church family connected when we cannot meet in the building.

Events and Activities

In collaboration with Rev. Nancy and other church members I have helped plan and facilitate such events as:

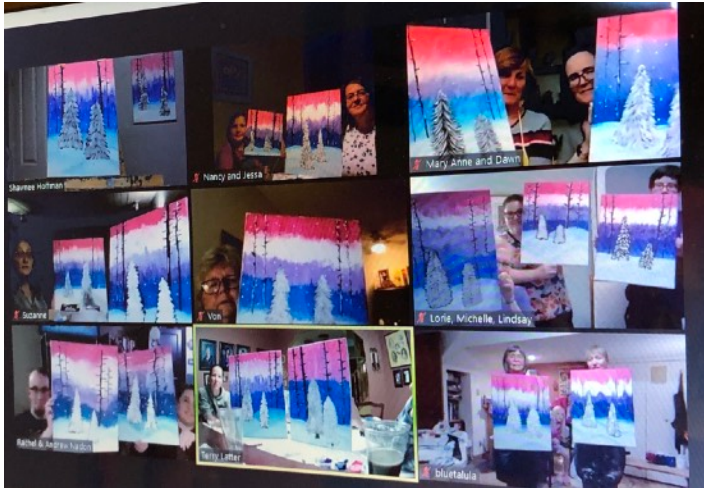
- Campfire Church – booking the venue, preparing the activity, set up, etc.
- Online Paint Night – a fundraiser in support of the Legacy Fund for Canadian Veterans
- Supper for the Soul – TRC event with Special Guest Ernie Poundmaker speaking about First Nations Thanksgiving traditions
- Kindness Has No Limit – helped the Affirming Committee to promote the online presentation



- Christmas Greenery Fundraiser – coordinated and organized the fundraiser with support from Barb Johnson in the office
- Fraud and Scam Workshop -although the workshop took place in January, I worked in collaboration in November and December with our City of Calgary social workers in Highland Park and Thorncliffe Greenview and representatives from Carya designing the promotional materials, advertising and managing Eventbrite for signup for the event.

Communication

With amazing support and mentorship from Brad Lavenne I have learned to use Canva to create graphics and videos and Hootsuite to manage our day-to-day social media posts to advertise Northminster Church events and initiatives on social media (on Facebook, Instagram and Twitter) for weekly emails and for use during online worship. I have supported committees such as Mission and Outreach, the Affirming Committee and the KidZone team promoting initiatives such as the Bottle Drive, Sponsor a Family, the Kindness Has no Limit presentation and the All-ages KidZone Movies. As well, I am responsible for compiling the quarterly newsletter and helping prepare the advertising for Advent and Christmas in the community newspapers.



I look forward to continuing my work representing Northminster in the wider community as well as continuing to help foster connection through events, activities, and communication within our church family during these challenging pandemic times.

Report submitted by
Mary Anne Wickerson,
Community Engagement Coordinator



ADMINISTRATION COMMITTEE DISCUSSION AND ANALYSIS

Overview

The Administration Committee is responsible for the maintenance of the Church building and property and the management of the Church's financial resources. This includes setting budgets, ensuring that members' contributions are deposited and accounted for, rents are negotiated and collected, operating costs are up to date and employees are paid as per the budget. All financial reports are prepared by the Treasurer and all income and donations are reconciled by the Envelope Secretary.

Canada Emergency Business Loan (CEBA)

As a result of the COVID-19 pandemic, Northminster United Church applied for and received a \$40,000 loan from the Government of Canada. This loan is repayable to the Government of Canada and includes a forgivable amount of \$10,000 if \$30,000 of the loan is repaid prior to December 31, 2022.

In February of 2021 Northminster United church applied for and received an extension to our Government of Canada loan. This loan is repayable to the Government of Canada and includes a forgivable amount of \$10,000 if \$10,000 of the loan is repaid prior to December 31, 2022.

The total loan applied for is \$60,000 and the amount that must repaid by December 31, 2022 is \$40,000.

The amount of the original loan of \$40,000 is reflected on our Statement of Financial Position under long term liabilities.

Canada Emergency Wage Subsidy (CEWS)

On March 17, 2020, a state of public health emergency was declared in Alberta as a result of the World Health Organization declaring COVID-19 a global pandemic. As a result, Northminster United Church applied for the Canada Emergency Wage Subsidy (CEWS) and received \$29,987 as a subsidy from the Government of Canada in response to the impacts of the COVID-19 pandemic.

Thank you to Ted Carter and Ron Hiebert who act as our Building Coordinators. Thank you to the administration team, Dorothy Gautreau, Kim Haydu and Rita San Martin for the many hours involved in managing the Church Finances.

Our thanks also go out to our Church employees and to the many volunteers who give their time and talents throughout the year. Please know that your volunteer work throughout the year does make a difference.

Leanne Demerais
Administration Co-Chair



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northminster
UNITED CHURCH

BUILDING COORDINATORS REPORT

The Building Coordinators work in conjunction with the Administration Division. We are tasked with a variety of tasks related to maintenance, repairs and general upkeep of the Church Facility. In some cases we perform maintenance functions, while in other instances we oversee the work of contractors and other vendors who provide services. We also make recommendations to the Administration Division of repairs and maintenance required.

These are a few of the various projects that the Building Coordinators have taken care of during the past year.

Plumbing

Arrange to have our Boiler Maintenance performed two times per year. One took place in January 2020 and the other one in June 2020. The rationale is that the boiler will meet the Government Boiler Inspection Code required annually. Involved with the Boiler Inspection we are required to have a certified plumber certify that the Cross Connection Vales are functioning as per the City Of Calgary Bylaws.

Elevator

Arrange to have the Elevator serviced two times per year. We need to have the Elevator Inspected annually to obtain the permit so it can be operated. This is done by the Alberta Elevating devices and Amusement Rides Safety Association.

Fire Extinguishers and Emergency Lighting Devices.

Arrange to have the Fire Extinguishers tested annually to meet the Code requirements. There are ten (10) Fire Extinguishers in the Church. As well we are required to keep a log of the testing of the Emergency Devices monthly to meet the City of Calgary Fire Code.

Sidewalk, Parking Lot Snow Removal and Lawn Care Work with Administration Division recommending Contractors to perform this work and handle any complaints received and work with contractors to have the issue corrected. The Parking Lot and Sidewalk contracts run from October 15 to April 15 of each year. The Lawn Maintenance contact runs from May to September.

The Building coordinators perform light bulb changes as required, as well as tree trimming and changing the sign. We work in conjunction with our Janitorial Contractor Ramiro Mara to ensure he has all the supplies required to do the janitorial work. We perform work to ensure our building is safe and meets all the Civic and Provincial Code requirements.



Annual Building Expenses

Caretaking Services	\$15,980.52
Elevator Maintenance	\$1,031.52
Building Maintenance and Repairs	\$4,709.93
Insurance	\$17,384.70
Yard Maintenance Lawn Maintenance Snow Removal	\$1,352.19 \$3,052.72
Utilities Vector Energy – Natural Gas Vector Energy – Electricity Enmax – Water, Sewer, Waste and Recycling	\$7,027.41 \$3,720.91 \$2,642.56
Total Annual Building Expenses	\$56,902.46

Respectively submitted Ron Hiebert and Ted Carter



CONGREGATIONAL LIFE

As we welcomed the year 2020 we had no idea of the changes and challenges that would come about as a result of a pandemic. Northminster's response to this new reality was to move forward using technology, and our focus shifted from in-person gatherings to virtual gatherings. Livestream & Zooming enabled us to carry on with worship services, regular monthly meetings, social groups and activities. Book Club, Beer with God, Supper Church, our Lenten and Advent studies, Kidzone classes and Youth Group gatherings were all hosted online. We did enjoy a few outside gatherings- Stroll for the Soul and a couple of in-person visits in parks- while following Covid protocols. Following our Ash Wednesday supper in-person gathering at church, Supper Church continued on-line, complete with delicious recipes offered by chef Craig Benoit. Rev. Nancy led us in our compelling Lenten and Advent studies. Both studies were well-attended with some welcome new participants joining us online.



Due to her professional work commitments Michele Gole stepped away from her position as Community Engagement Coordinator. We are grateful for her commitment to building community, her work with the Truth and Reconciliation Collective and her enthusiastic involvement with our Youth Group when they hosted their Sunday luncheon fundraisers. In October we welcomed Mary Anne Wickerson to the role of Community Engagement Coordinator and she brings to the position enthusiasm, leadership experience and great organizational skills.

Our Kidzone programs continue online. Our coaches have partnered online with St. Thomas, Woodbine, and Symons Valley children's leaders over the months. With fresh ideas, the coaches share faith stories,



conversations and crafts that are relevant to the weekly lessons. Mary Anne has a devoted group of youth who attend classes, Naked Faith nights, game nights and movie nights. During Advent Mary Anne organized a youth fundraiser through the sale of Christmas wreaths and arrangements. Two of the year's highlights were the Easter and Christmas pageants. Our Christmas pageant was an original play written by Rev. Nancy! Our Kidzone teachers did a super job of organizing the production of the plays. This was no small feat considering that the kids were all filmed separately in costume complete with great background scenery. Sincere thanks, to our committed and creative Kidzone coaches-Tracey Abbott, Julie Latter (Spark),

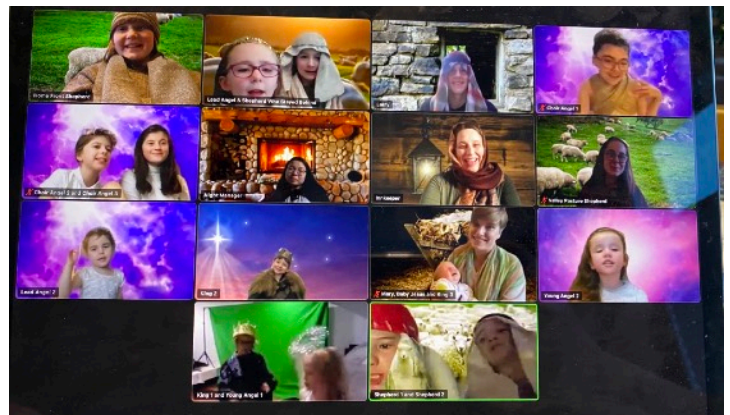
Lindsay Haydu-Kunal and Nicole Vandervoort (Glow) and Mary Anne Wickerson (Shine). These coaches deserve high praise for their dedication to our kids. The kids are so fortunate to have such fine teachers. And sincere thanks to Rev. Nancy for her encouragement, commitment and fine leadership during a year like none other. We have much to be thankful for and to celebrate!

Congregational Life Committee- Rev. Nancy Nourse, Tracey Abbott, Mary Anne Wickerson, Jean Carter

KIDZONE

2020 was certainly a year like no other. As with most years, it began with much hope and promise. Our KidZone program kicked off the new year continuing with our Spark curriculum as usual. We continue with our three groups, “Spark” for ages three to Grade three, “Glow” for Grades four to six and “Shine” for our Youth, grades seven and up. We presently have approximately 15 children who regularly attend our three divisions. Our Coaches for these classes are Julie Latter and Tracey Abbott in our Spark division, Nicole Vandervoort and Lindsay Haydu-Kunal in our Glow division and our Coach for the Shine class and our Youth Group is Mary-Anne Wickerson. We also have our Nursery which is in the very capable hands of Yasmin.

In January, February, and early March our children explored Daniel and the Lions Den, Love is... and Fruits of the Spirit. And then mid-March came and changed the world as we knew it. The church building closed to protect our congregation and we suspended KidZone classes. Nancy did Story time for kids on Facebook Live and every Sunday we made a link to Illustrated Ministries available to our families. These resources from Illustrated Ministries contain beautiful colouring sheets and activities that pertain to the scripture reading for each Sunday. In late May/early June we organized a collaborative activity where I asked all our KidZone kids to trace their hands, decorate them and then give them to me at our picnic on June 26th or mail them to me. I used them to make a rainbow and framed them with the saying, “We are each unique and beautiful, but together we are a masterpiece!” At our picnic, I was also able to hand out end of the year bagged S’more treats. We delivered the treats to those who were not able to attend the picnic.



In September we prepared and dropped off Worship Bags to all our KidZone families. These bags contained: a cloth, a candle, a song sheet, a rock, an origami crane, hot chocolate, and coffee. September also saw the beginning of our collaboration with Woodcliff United, Symons Valley United, and St. Thomas United. Together with these churches, we worked to create weekly recorded KidZone classes. These classes consist of Lighting of the Christ Candle, a Prayer, a Story/Bible reading and an Activity/Craft. Each month starting in September we have enjoyed all-ages monthly matinee movies. We do these over Netflix Teleparty. From September to December we shared: Despicable Me 2, Small Foot, and Shrek the Halls.

On September 20th we had our first Zoom KidZone class for our Glow division. “Love your neighbour as yourself” was our theme. Since September, our own kidZone Glow class have been meeting in person on Zoom every third Sunday. We have explored the topics of Thankfulness, Peace and Love. Our first ever Virtual Christmas pageant was on December 13th written by our very own, very talented Rev. Nancy Nourse. We had participation from our children, youth, and adults alike. If you missed it and would like to view it, head to NUC website and have a look under past events. The link is there.

www.northminster.ca

Tracey Abbott

YOUTH MINISTRY

It is my great pleasure and privilege to have the opportunity to work with the Shine Youth Group. They are a remarkable group of youth and I am so very fortunate to get to spend time with them.

We have three main focuses for our gatherings as a group – spiritual, social, and service:

Spiritual – Weekly Youth KidZone Lessons, Naked Faith

Social – Games Nights, Movie Nights, other fun activities

Service – Volunteering in the church and the greater community, helping with the KidZone online activities for the younger kids, and other opportunities throughout the year.

January - early March:

The Youth gathered in person for our weekly Youth KidZone classes on Sunday mornings during worship. At the end of January, the youth prepared and hosted a Youth Luncheon for the congregation coordinated by Michele Gole as a fundraiser for raising tuition for Rendezvous 2020. We had a fun social outing to play Monster Mini-golf in February and then in early March all our planned classes, events and gatherings were suspended.

March -June:



Beginning in March, the Youth programming moved online giving the Youth a variety of opportunities to maintain connection, routine, and to have fun. Using our newly purchased Youth resource – Re:Form, I taught Youth-focused KidZone classes on Zoom on Sundays after the weekly worship service on Facebook Live. As well we helped Rev. Nancy with the youth components for the services each month when there was youth participation.

Weekly Online Games Night: using the Houseparty App, Skibblo, JackBox Games, Board Game Arena, etc. we play a variety of games with an open Zoom window to chat and visit while playing.

Weekly Friday Netflix Party Movie Night: beginning with a check in/visit on Zoom, then using the Netflix Party extension we chose a movie from their list of suggestions. There is a chat window to type in during the movie and then after the movie we resume our Zoom meeting and visit for a bit before signing off.

Naked Faith Online: we connect on Zoom the third Friday of the month, then watch the YouTube Worship video and then re-connect and chat afterwards.

I am very glad that we were able to move our Youth programming online -- giving our Youth the opportunity for routine, social connection and spiritual development during the early days of the lockdown. I know that they really enjoyed their time as a group online – we even continued meeting online over the summer for some Games Nights!

September to December:

With the Youth returning to in-person classes in September our online programming continued – the only change being that our weekly movie nights became monthly.

In September, when restrictions still allowed for socially distanced gatherings, we enjoyed a Fireside Games Night and in October before the first snowfall we played mini-golf. As well in September, the Youth were able to volunteer distributing flyers in the neighbourhood promoting the Bottle Drive and

then volunteering on the day of the Bottle Drive. They also volunteered to help with Curbside Pick-up of the Christmas Greenery.

A new component of our Youth program has been our involvement in creating content for the Shared Children's Ministry videos each month. We have enjoyed the opportunity to be creative and reflective writing and sharing prayers and recreating bible stories with paper puppets, etc. As well, the Youth helped with our All-ages KidZone Halloween and Christmas Parties – organizing games to for their younger friends to play. The little ones love the chance to see their older counterparts, and the Youth love to see the little ones!

Ongoing:

Monthly Youth Newsletters, frequent email communication with Youth Group families, sharing Zoom links, updates, invitations, WhatsApp Group Chat, etc.

Closing thoughts:

It has been a great challenge refocusing the Youth Ministry at Northminster to provide engaging programming over Zoom and to foster connection for our Youth in an online setting. I am so very pleased and proud that the Youth have continued to attend and want to be part of our online Youth programming. I look forward to the time when we can meet in person again, but until then I am grateful for the many opportunities I have to work with the Shine Youth Group online.

Submitted by Mary Anne Wickerson
Leader for Youth



COMMUNICATIONS COMMITTEE

Northminster's pivot to Livestream worship in mid-March 2020 defined the work for communications and changed the way our church does ministry.

In less than a week of the Government restrictions on March 15, 2020, we pivoted to Livestream worship. The first service broadcast from Rev. Nancy's kitchen table used a borrowed iPad and was thought to be a temporary solution for a couple of weeks. A new worship broadcast spot was set up in the house after a few weeks, and Rev. Nancy live-streamed worship from her home from March 22 to June 22, 2020.

Livestream worship became a meaningful connection for our congregation. We watched as many Northminster people, including many senior members, pushed their technological learning and went online for the first time to join and see worship. We thank everyone who donated when we first started broadcasting to cover everything from Livestream subscription costs to a lapel microphone to one cellphone for recording.

The Board approved the new Livestream initiative, and the decision was made to continue Livestream when the congregation returned to in-person worship. The Commemorative Fund approved a grant for new Livestream equipment. With the Commemorative Fund monies, the Northminster purchased a new Ipad Pro, portable and choir microphones, tripods, lighting, small sound mixer, various cords to connect everything, and equipped the sanctuary with a new wifi mesh router. We thank Ernie Abbott and Craig Benoit for installing the latter equipment.

Over the summer, Northminster Livestream Worship was broadcast from a different location each week. The locations included people's homes, backyards, various parks and two Sundays were broadcast from Camp Kasota.

Worship returned to Northminster in mid-September, and we encountered many new challenges. Livestream included multiple people, recordings and many moving pieces. While we may not be meeting in person, the staff and volunteer time to run worship Livestream from the church is similar to when we ran in-person worship before Covid time. This was a new change for everyone, and we all had to learn new roles and new ways of supporting Northminster's ministry.

Sarah Corrigan is our choir director and leads our music ministry. Sarah's work moved from leading the choir to playing and being "THE" singer. Due to restrictions, there is no in-person choir or singing on Sunday. Sarah has had to record all her music in the evenings and add the words to the hymns' videos. Craig Benoit would take over the role of adding words for the Hymns at the end of the year. In December, Sarah began recording choir members to sing solos or duets at a safe distance.



A new sound and switcher committee was formed, including Len Page, Ted Carter, Ernie Abbott, Brad Lavenne and Sarah Corrigan. The committee's work included a review of our microphones and their use, a new approach for managing our sound by our volunteers and training new volunteers to run our Switcher. In October 2020, 12 people were trained to run the sound or run our Livestream program called Switcher Studios. We thank all our volunteers, including Suzanne, Mark & Matt Vandervort, Mary Anne Wickerson, Craig Benoit, David Ng, Ken & Jan Huber, Kim Haydu, Len Page, Ted Carter, Ernie Abbott. Craig Benoit decided to be trained on both sound and switcher. We also thank Meishka Corrigan for supporting our sound training and recordings. We added a host to monitor our worship service each Sunday & support those who comment.



We thank Ted Carter for testing and keeping our electrical outlets working and to Ron Hebert for making one of our new pew tripod stands.

Rev. Nancy's role changed too. Rev Nancy is now managing multiple worship services at one time. She can be pre-recording some pieces, prepping live worship and planning readings and music for recording, and going live for worship all in the same week.

Recording is a part of the new work for our congregation. Due to health restrictions and availability, many programs like Supper Church, our music program, or special worship services like Christmas Eve have to be pre-recorded. This work can involve one sound, one switcher person and can involve multiple people being recorded over a two to three hour time period. Social distanced policies must be adhered to and equipment is wiped down between each person being recorded.

During the last nine months of 2020, people discovered Northminster United Church through our Livestream or online events. This change brings a whole new approach to membership and ways to connect to our members and our online audience.

Community Engagement Coordinator

We thank Michele Gole for her role and this role ended in the summer.

Mary Anne Wickerson started her new role in September. Mary Anne jumped right in and learned our social media programs, including Canva and Hootsuite. By the end of 2020, Mary Anne was coordinating all our Social Media posts and creating some videos for our Livestream worship. Mary Anne also coordinated our newsletter and produced the first one in the fall.

Website - We thank Barb Johnson for her work keeping our website up to date.

I want to thank everyone for their support, encouragement and volunteer time in helping with our pivot to Livestream recording and worship.

Brad Lavenne
Communications Chair

MINISTRY AND PERSONNEL REPORT

Ministry & Personal had another busy year as we transitioned from in person to online service has been both exciting and challenging for Northminster. I would like to truly thank all the people that work so hard for Northminster, and we are blessed with both staff and volunteers that keep our church going.

After serving on the Ministry and Personnel Committee for over 3 years, Dawn Wickerson retired from the committee. Northminster would like to thank Dawn for everything she does for the church. We also welcomed Barb McPherson to the committee at the 2020 Annual General meeting.

After working as the Community Engagement Coordinator for 2 years, we said goodbye to Michele Gole. Michelle had done a great amount of work with the community for Northminster and we would like to wish her the best in the future. We welcomed Mary Anne Wickerson to the position that was hired in August of 2020. Many may remember that Mary Anne is also our youth leader. She has been a great fit for Northminster over the last year helping spread the Northminster message.

Thanks again to all of Northminster's staff and everyone behind the scenes for their time and talent that they give to Northminster to make it the warm and inviting place that it is for everyone.

Faithfully Submitted – your Ministry and Personal Members

Craig Benoit

Dawn Wickerson

Barb McPherson

MISSION AND OUTREACH

With the church closed due to COVID-19, the Mission and Outreach division was unable to organize its annual Baby Month when members of the congregation were able to donate items to the Alex although we were able to give them a \$500 cheque.



We also held drives for the Aboriginal Friendship Centre food bank in May, June and September to help it restock its shelves. The September food and bottle drive was held in the church parking lot with the help of Mary Anne Wickerson and the Youth group.

The Christmas season also was different this year as we weren't able to participate in the usual White Gift Sunday which in 2019 donated items for the Aboriginal Friendship Centre.

This year, we decided to allocate a total of \$1,500 from the Benevolent Fund for Christmas donations for two families, one from the local area (\$700) and the other a Presbytery family (\$200 in gas and parking cards). We also donated \$500 to the Aboriginal Friendship Society and \$100 to the YWCA.

Once again, our congregation came through with donations of more than \$1,700 for the families. I'd also like to thank my division — Michelle Engel, Marcy Gwynne, Rachel Nadon and Sara Hughes— for all their hard work and support and wish both Rachel and Sara the best as they leave the division.

Elsie Ross,

Chair, Mission & Outreach

**NORTHMINSTER UNITED CHURCH
MISSION SERVICES GIVINGS
AS OF DECEMBER 31, 2020**

Mission & Service Giving's	2020	2019	Difference
January	\$1,264.00	\$1,574.50	-\$310.50
February	\$1,094.50	\$1,457.60	-\$363.10
March	\$1,034.50	\$1,641.50	-\$607.00
April	\$992.50	\$1,232.50	-\$240.00
May	\$1,142.50	\$1,214.50	-\$72.00
June	\$927.50	\$1,219.50	-\$292.00
July	\$912.50	\$1,044.50	-\$132.00
August	\$1,162.50	\$1,214.50	-\$52.00
September	\$937.50	\$1,154.50	-\$217.00
October	\$1,112.50	\$1,410.40	-\$297.90
November	\$842.50	\$1,384.50	-\$542.00
December	\$1,291.30	\$1,279.50	\$11.80
TOTAL	\$12,714.30	\$15,828.00	-\$3,113.70



PASTORAL CARE COMMITTEE

The year of 2020 has challenged all of us to adapt to the COVID 19 pandemic with its many AHS restrictions. Our committee knew it was essential to keep in contact and support the members of Northminster, especially seniors, living alone or in ill health, when visitation was not possible. We have several senior members who do not have Email and it was important to connect with them more often. Rev Nancy and Barb through the church office worked diligently to make sure newsletters, services and important information reached them by mail each month.

A list was compiled of all those without Email as well as some isolated seniors. We made extra phone calls throughout the year and offered to assist them in any way that was needed. As well, many cards were sent, (birthdays, get well cards, sympathy cards, thinking of you cards etc.) At Christmas we sent extra Christmas cards to all those without online connection, not duplicating the UCW Christmas baskets and cards. We are very grateful to the UCW for providing and delivering the Christmas baskets and cards. Also thank you to all members of Northminster who made extra phone calls in friendship to support the church family.

There were two seniors who celebrated their 100th Birthdays, Pat Howie and Peggy Nattrass. Through online news members were encouraged to send cards. Flowers and a card were also delivered from Pastoral Care.

Commune-I-Care

This ministry provides an opportunity to communicate with all members of the congregation. Phone calls are made three times a year, in February, May and October. There were 91 families or individuals contacted by our 10 dedicated callers. Any referrals were forwarded to Rev Nancy or the appropriate committee as well as the church office with any changes or new contact information.

Home Communion was not possible this year for seniors.

Independent Small Groups under Pastoral Care

Prayer Chain

In this difficult year it was comforting to know that prayers of healing and support were available. There were 31 prayer requests received through the church office and passed on to the 20 members of this group who faithfully offered loving prayers.

Prayer Shawl Ministry

The gift of a prayer shawl was especially cherished in a time when hugs were not permitted. This year our committee requested the office keep track of how many prayer shawls were given out. Approximately sixteen people had the benefit of receiving a cozy hand knitted prayer shawl, providing comfort and a sense of healing. Thank you to all the knitters who continue to keep a steady supply of shawls on hand and to those who donate the wool.

Healing Pathway was not able to meet. Soup for the Soul was also cancelled this year.

On behalf of the Pastoral Care Committee we thank all of our dedicated volunteers who make this ministry possible for you.

Submitted by Pastoral Care Chair, Shirley Dallman
Committee members Carol Akins, Sheila Steeves

WORSHIP & MUSIC REPORT

What a year it was!! The Pandemic of 2020 saw us re-invent how we worship. Hard times can lead to new ways of doing things and challenge us to be creative. That is exactly what our committee did this past year with the tremendous leadership of Rev. Nancy Nourse and the production vision of Brad Lavenne. They both put endless hours into learning how to provide virtual services and acquiring the software/hardware to make it happen. Their coordinated efforts began by offering virtual services from their home on March 22 and continued until Sept. 6. We would like to acknowledge Ernie Abbott and Craig Benoit for installing Wi-Fi in the sanctuary which then allowed livestreaming from the church beginning Sept. 13. Sarah Corrigan (Choir Director/Musician) has been instrumental (pardon the pun) in providing a variety of music and coordinating several members to record songs which have been used for the virtual services. Thanks again to Brad for recruiting and training volunteers to run Switcher as well as training the sound volunteers on the new procedures. We are also grateful for your time to set up and coordinate the extra recording times (i.e., lectors, music, funerals, etc.).

Rev. Nancy facilitated worship at the Huntington Hills Manor twice before the lockdown with Barb Pigott providing the music. One more service was held in the fall and then sadly a Remembrance Day service had to be cancelled as COVID numbers went up again.

Aside from using the regular lectionary, we purchased "Worship Studio Design" resources by Marcia McFee which included the following themes during the year:

Lent worship series: Entering the Passion of Jesus

Summer worship series: Beguiled by Beauty

Fall worship series: Roll Down Justice

Advent worship series: I Believe Even When...

Although Sunday services were online using Facebook Live, the Easter season still included a joint Good Friday Service (Northminster, Wild Rose & Symons Valley United Churches). Northminster planned/led the service but it was live streamed from Symons Valley where we were able to socially distance. There were members from all three churches sharing in worship/music. Our KidZone/Youth shared their love of dance on Easter Sunday.

Nancy's absences were few in 2020, therefore pulpit supply was never required. This is also because we have amazing volunteers who are willing to provide worship leadership. Our summer worship services (Theme: "Beguiled by Beauty") were facilitated by the following lay leaders: Susan Smith, Kim Haydu, Ernie Abbott, Lori Arndt and Jim Cunningham. Suzanne Vandervoort led online worship on Nov. 8. Thank you to all these volunteers!

To bring everyone together in person, an outdoor worship service was held around a campfire at Bowness Park on Oct. 3. Thank you to those who facilitated this event: Nancy for worship, Mary Anne for Crafts and Haydu/Borbridge families for the firewood and tending the fire. We had a beautiful day and wonderful time re-connecting.

During the Christmas season, Nancy wrote and coordinated a virtual pageant including our children, youth and a few adult extras. It was very entertaining and well received. Our Caroling night also became virtual in the form of a Christmas "sing along" on Zoom. Thanks to all those who took the time to record and be recorded for these events.

Supper Church took on a new look while having to go online as well. Rather than offering a meal in person, our very own Chef Craig Benoit (with the assistance of Ruby and Alice) shared a few of his fav

xorite recipes and led us in making them at home. Rev. Nancy and Sarah provided a short worship service.

Finally, our committee would like to acknowledge the many people in our congregation who make our services possible. Although we worshiped online most of the year, we were able to recognize all traditions and include at-home communion several times. It was a much more challenging way to provide all the components of worship this year but was made possible by everyone's flexibility and willingness to participate.

We will never forget the year 2020!! THANK YOU, THANK YOU, THANKYOU and God bless you all!
Respectfully submitted by Suzanne Vandervoort – Chair, Worship & Music

TRUSTEE REPORT

The Trustees of Northminster United Church are responsible for overseeing the operation of the church. At least one Trustee attends the Unified Board meetings during the year.

The Trustees hold all of the property of the congregation, in trust, for the use and benefit of the congregation as part of the United Church of Canada. The activities of the Trustees are restricted and governed by public statute, the United Church's Trusts of Model Deed and by the directions of the Church Board.

One of the most important responsibilities of the Trustees is to ensure that adequate insurance coverage is obtained for the property and regularly reviewed and updated as required.

The building and contents of NUC including sound equipment is more than adequately insured with Rogers Insurance Brokers. The policy premium increased by 20% due environmental disasters that occurred during 2020 in the province of Alberta. (fires, hailstorms)

The Trustees met on Dec. 10 after the Special Congregational Meeting of Dec. 6, 2020. There was discussion as to the motion made by the congregation regarding the future of Northminster property and building.

A formal letter was sent to Chinook Winds Region requesting that Chinook Winds Region authorize Northminster United Church to move forward in creating a detailed plan to redevelop Northminster Church property.

The Trustees received a resignation letter in November from Helen Miller, as one of the Trustees. We thank her for her years of service on this committee.

Julie Latter has accepted to fill this vacant position as Trustee which was approved at the Dec. 6 Special Congregational Meeting.

Notification of this change with a list of current Trustees was sent to Chinook Winds Region for their records.

No further business was presented to the Trustees for discussion.

Submitted by Trustee Lori Arndt on behalf of Trustees; Kim Haydu, Ron Hiebert, Julie Latter, Jim Dallman

NORTHMINSTER CHOIR REPORT

I began writing this report as I feel many began to write theirs, with a sigh and an exasperated laugh. It's been a year hasn't it? 2020 has been the year of thinking on your feet and adapting. We had two and half months of status quo with our ever-excellent choir singing their hearts out. Once the building was shut, the worship team moved home and that is where we continued until September. Through the spring and summer, I sat with my guitar or piano and performed for my dogs while Mr. Corrigan recorded (it sure is handy when your husband is a professional audio engineer with his own studio).



When September rolled around, we were back in the building to record music and thankfully I had plenty of help from our wonderfully talented and enthusiastic congregation.

I must give huge thanks to the following people for their musical talents: Emily Abbott, Grace Abbott, Tracey Abbott, Ron Hiebert, Brad Lavenne, David Ng, Rev. Nancy Nourse, Amanda Smith, Susan Smith, Suzanne Vandervoort, and Mary Anne Wickerson.



Without the following people offering their patient and technical expertise, no song would have voice: Ernie Abbott, Craig Benoit, Meishka Corrigan, Brad Lavenne, Len Page, Suzanne Vandervoort, and Mary Anne Wickerson.

I sadly cannot let this report go without speaking of our long-time choir member Judy Dick and her sudden passing in 2020. Judy was raised United Church and spent over forty years in the Northminster choir. I have never known a Northminster choir without Judy. Her love of music and singing was infectious, and she knew so much of the music by

heart, seeing her with a hymn book wasn't too common a sight. She will be missed among our group and among the congregation.

I am truly grateful to every single person who either lent their voices, their time, their talents, and especially to all the members of the congregation who have given their support to the music program of Northminster this year. It won't be long before we're all together again filling the sanctuary with sound one more time.

U.C.W. WOMEN

U.C.W. Women met in the Upper Room on the fourth Wednesday of February. There were nine members in attendance. Sheila led us in a Lenten Quiz followed by a time of refreshments and fellowship. There were no further meetings due to Covid 19.

Claire and Mary were able to make ten Christmas Baskets which were delivered to Senior shut ins. Several congregational members delivered them. Thank You. Also several cards were mailed to shut ins with Christmas wishes from the congregation.

Submitted by Claire Goodson

**NORTHMINSTER UNITED CHURCH
UNITED CHURCH WOMEN
DECEMBER 31, 2020**

Book Balance December 31, 2019		\$1,843.63
Receipts		
to December 31, 2020	\$50.00	\$50.00
Total		\$1,893.63
Disbursements		
M & S - sent in with regular M&S	\$50.00	
Christmas Baskets	\$103.42	
Total Disbursements		-\$153.42
Balance as of December 31 2020		\$1,740.21
Balance in Chequing Account		

**NORTHMINSTER UNITED CHURCH
YOUTH ACCOUNT
DECEMBER 31, 2020**

Book Balance December 31, 2019		\$3,207.56
Bottles	\$35.15	
Youth Lunch	\$353.35	
Receipts to December 31, 2020		\$388.50
Balance		\$3,596.06
Balance in Chequing Account		
Youth Lunch	\$101.19	
Mini Golf	\$43.17	
Zoom	\$42.00	
Supplies	\$27.69	
Expenses from Youth Budget for 2020		\$214.05

**NORTHMINSTER UNITED CHURCH
HEALING PATHWAYS
DECEMBER 31, 2020**

Book Balance December 31, 2019	\$1,780.16
Donations to December 31, 2020	\$0.00
Balance	\$1,780.16
Disbursements to December 2020	
No Disbursements	\$0.00
Total	\$1,780.16

Balance in Chequing Account

PLANNED GIVING COMMITTEE - DAAG ESTATE

The Planned Giving Committee oversees requests for Leadership Development on an ongoing basis, as noted below. There is no current activity for the Planned Giving committee in regards to bequests.

ENA PAUL / HELEN MCGUCKIN FUND FOR LEADERSHIP DEVELOPMENT

The Planned Giving Committee is responsible for overseeing the requests from our congregation and staff in giving financial assistance to attend conferences, workshops and other events that promote leadership and spiritual development. This committee reports to the Board and for requests greater than \$500.00 must get the approval of the Board.

Northminster folk are encouraged to use this fund to attend events that are related to the nurturing of spiritual growth and leadership development.

**NORTHMINSTER UNITED CHURCH
ENA PAUL / HELEN MCGUCKIN FUND
DECEMBER 31, 2020**

Bank Balance December 31, 2019		\$	2,399.06
Interest			
Total Interest & Transfers	\$	5.33	\$ <u>5.33</u>
Balance as of December 31, 2020		\$	<u><u>2,404.39</u></u>
 Balance in Ena Paul / Helen McGuckin Savings Account			

**NORTHMINSTER CHURCH
COMMEMORATIVE FUND
DECEMBER 31, 2020**

Balance in Fund December 31, 2019		\$ 11,175.19
Donations in 2020		<u>\$1,945.00</u>
Total Revenue		\$ 13,120.19
Disbursements		
Memorial Plaques	\$ 202.83	
Flowers	\$ 210.69	
Expenses	\$ 13.20	
Calgary Flames Foundation (Judy Dick)	\$ 375.00	
Live Stream (transfer)	\$ 4,100.00	
Total Disbursements	<u>\$ 4,901.72</u>	<u>-\$ 4,901.72</u>
Balance as of December 31, 2020		<u><u>\$ 8,218.47</u></u>
Balance in Chequing Account		

**NORTHMINSTER UNITED CHURCH
BENEVOLENT FUND
DECEMBER 31, 2020**

Bank Balance December 31, 2019		\$	3,098.68
Interest to December 31, 2020	\$	6.92	\$ 6.92
Bank Balance December 31, 2020		\$	3,105.60
Balance in Benevolent Fund Savings Account			
Bank Balance December 31, 2019		\$	2,553.35
Receipts to December 31, 2020			
Donations	\$	183.00	
Baby Month	\$	50.00	
Par	\$	620.50	
Christmas	\$	1,748.40	
Transferred from Silent Auction	\$	-	
		<u>\$</u>	<u>2,601.90</u>
Total Receipts to December 31, 2020		\$	2,601.90
Disbursements to December 31, 2020			
Community Events	\$	190.32	
Baby Month	\$	510.00	
Christmas Hampers	\$	1,043.42	
Aboriginal Friendship Centre	\$	500.00	
Transferred to Liability Fund 2 December 31, 2020			
Child Care	\$	300.00	
		<u>\$</u>	<u>2,543.74</u>
Total Disbursement to December 31, 2020		-\$	2,543.74
Transferred to Liability December 31, 2020		\$	58.16
Balance as of December 31, 2020		\$	2,611.51
Balance in Chequing Account			
Balance in Savings Account		\$	3,105.90
Balance in Chequing Account		\$	2,611.51
Total Benevolent Fund			<u><u>\$5,717.41</u></u>

**NORTHMINSTER UNITED CHURCH
TERM DEPOSITS 2020**

TERM DEPOSIT	Balance December 31, 2019	Deposit	Withdrawal	Balance December 31, 2020
TERM DEPOSITS				
Morrison Estate	\$6,373.00	\$0.00	\$0.00	\$6,373.00
Reinhart Estate	\$20,747.00	\$0.00	\$0.00	\$20,747.00
Dagg Estate	\$26,333.00	\$0.00	\$0.00	\$26,333.00
Gilberg Estate - term - 3	\$100,000.00	\$0.00	\$0.00	\$100,000.00
Gilberg Estate - term - 4	\$100,000.00	\$0.00	-\$50,000.00	\$50,000.00
Van Camp - July 2018	\$5,055.00	\$0.00	\$0.00	\$5,055.00
TOTAL TERM DEPOSIT	\$258,508.00	\$0.00	-\$50,000.00	\$208,508.00

NORTHMINSTER MEN'S BREAKFAST CLUB

The Men's Breakfast Club came to a halt with the covid19 outbreak. We did get back to getting together for a few "Beer With God" night zoom meetings and they went pretty well, with good topics and visiting. The group has been small with only 5 to 10 attendees. We did a breakfast meeting in December, but only attracted 5 attendees, so we opted for the evening meetings. We invite members from Wild Rose and Robert McClure. We need to thank Brad, Ernie and Len for providing knowledge to run the Zoom Meetings. We also need to thank Barb for sending out the invite emails. We are looking forward to better things to come in 2021. Let's hope and pray for an end to this pandemic.

Blessings Ron Hiebert



CRAFTING GROUP REPORT

The Northminster crafting group is an all-ages group who meets to participate in crafts such as scrapbooking, making cards, sewing, quilting, and knitting. In addition to being an outlet for creativity, these evenings also provide time for connecting and socializing. They are usually once per month but due to the pandemic, we only met in January and February. From a core group of approximately 12, an average 5-7 people attended each Friday evening.

Once restrictions were eased in the fall, we were fortunate to again have a Women's Retreat at Kingsfold Retreat Centre on Oct. 23-25 which was attended by 15 women. Due to the Covid restrictions, we had the centre to ourselves and they were very accommodating to keep us socially distanced and safe. Our theme this year was "Noah and Her Sisters" which taught us the importance of women, their stories and passing down these collective memories to daughters and friends. The weekend provided time for worship, reflection, crafting, socializing, and sharing great food. The weather, although quite snowy, was much warmer this year which allowed us to enjoy the beautiful outdoor spaces.

Submitted by Suzanne Vandervoort



TASK FORCE REPORT

The Task Force was formed to Design a Business Plan to preserve the financial future of Northminster United Church. In the year 2020 the committee held several meetings and had meetings with the Congregation.

January 2020

Completed a Change of Use Feasibility and Costing Report on our current Building.

In consultation with Chinook Winds Region we presented four pathways into the future with the following questions:

- a) Keep on as we are now
- b) Keep going in existing building but fund significant new ministry impacts
- c) Mission/Capital Partnership and adaption of existing building
- d) Remove existing building; redevelop new space/new ministry functionality.



February 2020

Provide handouts of question for congregation to answer and have them returned by February 13, 2020.

March 2020

Held a meeting with the congregation to present the four pathways and answer any questions. Give congregation questionnaire to be returned by March 15 with following questions:

- 1) Which option do you feel would be best for Northminster for long term?
- 2) What question do you still have?

April 2020

The vast majority of the responses stated that Option D would be the preferred route to investigate. We presented responses of answers to the two questions that were asked in March to the Board and requested their approval to sent to congregation as well.

Sent document Northminster United Church Planting Seeds for the Future to the congregation.

Met with the Quantum Place Developments representative Jessica Karpal to have them present a proposal of a Feasibility Study for Northminster Redevelopment.

Approached the Board to make available funds to cover the cost of an economic and feasibility study of our site for up to \$25,000.

May 2020

Contracted Quantum Place Developments to complete the Feasibility Study for future development of Northminster.

Task Force completed a review of our current facility with respect to usage and sharing our facility requested by Quantum Place Developments.

June 2020

Met with Quantum Place Developments to discuss Preliminary Market Analysis of our current facility.

July and August

No meetings held.

September 2020

Received Final Draft of Feasibility study completed by quantum Place Developments.

October 2020

Quantum Place Developments will provide a summary report of their final report that we can present to the Board.

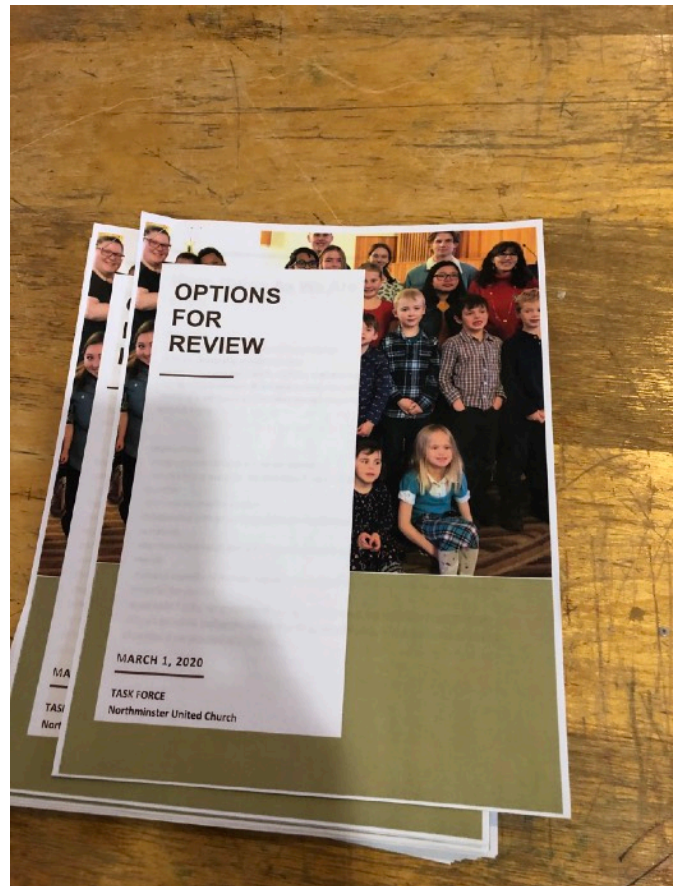
Presented this summary to the Board on October 28, 2020.

November 2020

A letter was sent to the congregation along with a summary of final Feasibility Study. To hold meeting December 6, 2020.

December 2020

Met with congregation to present summary report of Feasibility Study. At that meeting it was affirmed that the congregation continues to be supportive of the direction they have asked the Task Force to take. A motion was also made that the Trustees inform Chinook Winds Region of this continued work. The Task Force will continue to investigate necessary information around the concept of redevelopment of our building and land.



Financial Statement Review Report

To the Congregation of Northminster United Church:

We have compiled the following financial statements based on the accounting transactions recorded by Dorothy Gautreau (Treasurer) during 2020 using Quick Books Accounting Program:

- Statement of Financial Position for year ended December 31, 2020.
- Statement of Operations for year ended December 31, 2020.
- Statement of Cash Flow for year ended December 31, 2020.

Leanne Demerais
February 2021

NORTHMINSTER UNITED CHURCH
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2020
Unaudited

	<u>2020</u>	<u>2019</u>
	\$	\$
ASSETS		
CURRENT ASSETS		
Cash and Cash Equivalents (Note 2)	295,824	310,416
GST Receivable	1,136	501
Prepaid Insurance & Expenses	14,841	12,468
Total Current Assets	<u>311,801</u>	<u>323,385</u>
FIXED ASSETS (Note 1)		
Building & Equipment	469,576	469,576
Land	10,413	10,413
Total Fixed Assets	<u>479,989</u>	<u>479,989</u>
TOTAL ASSETS	<u><u>791,790</u></u>	<u><u>803,374</u></u>
LIABILITIES (Note 3)		
CURRENT LIABILITIES		
Accounts Payable	6,310	11,640
Deposit Liabilities	4,380	4,405
Deferred Revenue	1,658	1,797
Total Current Liabilities	<u>12,348</u>	<u>17,842</u>
LONG TERM LIABILITIES		
Canada Emergency Business Loan (Note 3)	40,000	0
OTHER LIABILITIES		
Specified Liabilities (Note 4)	20,894	23,554
Total Liabilities	<u>73,242</u>	<u>41,396</u>
NET ASSETS (Note 5)	<u><u>718,547</u></u>	<u><u>761,978</u></u>
	<u><u>791,789</u></u>	<u><u>803,374</u></u>

**NORTHMINSTER UNITED CHURCH
STATEMENT OF OPERATIONS
YEARS ENDED DECEMBER 31, 2020**

Unaudited

	<u>2020</u>	<u>2019</u>
RECEIPTS		
Givings	130,254	129,654
Canada Emergency Wage Subsidy (Note 6)	29,987	
Bequest	1,425	-
Rent	33,066	42,227
Craft Fair	2,482	12,692
Silent Auction	815	8,453
Interest	2,967	1,503
UC Foundation - Johnston	802	768
Turkey Supper	1,985	5,716
Coop gift cards	1,227	3,900
Weddings	-	-
Funerals	250	1,275
Supper Church Grant	5,000	3,432
Special envelopes and giving tree	1,557	1,135
Expenses recovered (utilities, insurance, relief minister)	3,361	1,707
	<hr/>	<hr/>
	215,179	212,462
DISBURSEMENTS		
Personnel	153,987	156,281
Caretaking	15,981	15,981
UC annual Assessment	9,296	8,509
Office	7,325	8,118
Communications	4,271	5,510
Maintenance, Utilities and Insurance	40,922	47,487
Music & Worship	1,527	2,962
Congregational Life	786	429
Youth Group	214	898
Bank fees	2,560	3,093
Supper Church	394	2,608
Task Force	20,611	
Other	735	1,767
Total Other Disbursements	<hr/>	<hr/>
	258,609	253,643
NET DISBURSEMENTS	<hr/> <hr/>	<hr/> <hr/>
	(43,430)	(41,181)

NORTHMINSTER UNITED CHURCH
STATEMENT OF CASHFLOW
AS AT DECEMBER 31, 2020
Unaudited

	<u>2020</u>	<u>2019</u>
	\$	\$
NET DISBURSEMENTS	(43,430)	(41,181)
OPERATING ACTIVITIES		
GST Receivable	(635)	213
Prepaid Insurance	(2,373)	(212)
Accounts Payable	(5,355)	3,164
Restricted Receipts	(2,660)	3,198
Deferred Revenue	(139)	397
Cash Provided from Operating Activities	<u>(54,593)</u>	<u>(34,421)</u>
INVESTING ACTIVITIES	-	-
FINANCING ACTIVITIES		
Canada Emergency Business Loan (Note 3)	<u>40,000</u>	-
INCREASE (DECREASE) IN CASH	(14,593)	(34,421)
Cash Balance January 1	<u>310,416</u>	<u>344,837</u>
CASH BALANCE DECEMBER 31	<u><u>295,823</u></u>	<u><u>310,416</u></u>

**NORTHMINSTER UNITED CHURCH
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

1. Significant Accounting Policies

The Northminster United Church (the "church") is a registered charitable organization under the Income Tax Act (the "Act") and as such is exempt from income taxes and issues income tax receipts to its donors for income tax purposes. To maintain its status as an organization under the act, the church must meet certain requirements within the Act. In the opinion of the church Board these requirements have been met.

The church generally prepares its financial statements in accordance with "Accounting standards for Not-For-Profit Organizations". The church is a small not-for-profit organization as its average annual revenues are less than \$500,000. The Church has no future commitments or other affairs that require further reporting.

Donations

Donations are received from members of the congregation of the church and are used to fund the operations of the church as directed by the church Board. Specified donations are segregated and forwarded to the project or fund so designated. Pledges or commitments may be made to the church at the donor's discretion. Donations to the church are recorded as income when received.

Volunteer Labour

The operations of the church and its activities are dependent upon the volunteer labour provided by its congregation. No provision has been made in the accounts for the volunteer efforts provided by the congregation.

Fixed Assets

Included in the fixed assets of the church is the cost of land, building and related fixtures, video system and the elevator. No provision is made in the accounts for amortization of the assets as is appropriate for a small not-for-profit organization. The church capitalizes any significant cost of tangible capital assets and insignificant amounts are expensed. Current market and insurable values are more than cost.

2. Cash and Cash Equivalent

Cash and Cash Equivalents is comprised of both Cash and Term Deposits. Term deposits are monies invested from bequests received. All Term Deposits are redeemable on demand and bear interest at various rates. Due to the short-term nature and liquidity of the term deposits, they are part of the cash balance as a cash equivalent. A breakdown between Cash and Cash Equivalents is provided below:

Cash	December 31, 2020
Cash (Chequing and Petty Cash)	81,806
Cash (Benevolent Fund)	3,106
Cash (Ena Paul – H McGuckin)	2,404
Total Cash	87,316
Cash Equivalents (Term Deposits)	
Dagg Estate	26,333
Gilberg Estate	150,000
Morrison Estate	6,373
Reinhart Estate	20,747
Van Camp Estate	5,055
Total Cash Equivalents	208,508
Total Cash and Cash Equivalents	<u>\$295,824</u>

3. Long Term Debt

As a result of the COVID-19 pandemic, Northminster United Church applied for and received a \$40,000 loan from the Government of Canada. This loan is repayable to the Government of Canada and includes a forgivable amount of \$10,000 if \$30,000 of the loan is repaid prior to December 31, 2022.

4. Specified Liabilities

Specified Liabilities are funds received which are restricted for a specific purpose and unspent on December 31, 2020 and consist of the following funds:

Specified Liability	December 31, 2020
Benevolent Fund	3,106
Commemorative Fund	8,218
E. Paul/H. McGuckin Fund	2,404
Healing Pathways	1,780
Prayer Shawl Ministry	50
United Church Women	1,740
Youth Group	3,596
Total Specified Liabilities	<u>\$20,894</u>

**NORTHMINSER UNITED CHURCH
PROPOSED BUDGET FOR 2020**

	2021 BUDGET	2020 BUDGET	2020 ACTUAL	2019 BUDGET	2019 ACTUAL
REVENUE					
Givings	125,000	120,000	130,253.59	135,000	129,654
Wage Subsidy	12,415	-	29,986.73	-	-
Bequest	-	1,000	1,425.24	-	-
Truth & Reconciliation Grant	-	3,150	3,150.00	-	-
Rent	30,000	50,644	33,065.76	40,500	42,227
Recovered Expenses	2,500	-	3,362.30	-	1,707
Craft Fair (Net)	10,000	12,500	2,481.79	13,000	12,692
Silent Auction (Net)	2,500	7,500	815.00	9,500	8,453
Turkey Supper (Net)	2,500	6,000	1,985.00	6,000	5,716
Coop Gift Card Commission	4,500	4,000	1,226.50	6,000	3,900
Supper Church	-	2,500	5,000.00	-	3,432
Weddings	500	500	-	500	-
Funerals	500	1,000	250.00	750	1,275
Interest	2,500	100	2,967.09	1,800	1,503
UC Foundation - Johnston	800	750	802.31	750	768
Special Envelopes and Giving Tree	4,000	5,000	1,556.56	5,500	1,135
TOTAL REVENUE	197,715	214,644	218,327.87	219,300	212,461
EXPENSES					
Staffing Salaries					
Salary Positions	112,832	107,601	108,611	137,435	134,943
Contract Positions	24,640	19,990	22,406	-	-
Sabbatical Coverage	-	-	-	-	-
Mileage Allowance	900	900	187	900	419
Housing Allowance (Included in Salary)	-	-	-	-	-
Professional Development	1,500	1,500	404	1,500	1,413
Conference Fees	500	500	-	500	100
Telephone	1,200	1,200	1,200	1,200	1,200
Payroll Deductions (CPP, EI, Pension Benefits)	22,500	21,000	21,179	23,000	18,206
Administration					
Bank, PAR, Safe Deposit Box, Visa Fees	2,850	2,850	2,560	2,850	3,093
Office	7,300	7,200	7,325	8,000	8,118
Special Improvements	-	-	-	-	-
Building Maintenance, Insurance, Utilities Caretaker, Snow Removal, Yard Work	65,500	65,500	56,902	65,500	63,468
Pastoral Care	100	100	12	50	23
Congregational Life					
Adult Studies & KidZone	1,000	1,000	786	1,300	429
Communications					
Advertising, Website, Printing Includes live streaming expenses	4,495	4,130	4,271	7,000	5,510
Worship and Music					
Worship Supplies, Worship Resources, LicenSing, Choir Music, Staff Relief, Banners	3,500	3,460	1,514	4,000	2,938
Supper Church	-	-	394	2,400	2,608
Truth & Reconciliation					
2020 expenses	-	-	1,492	-	-
Moved to pre-paid revenue for 2021	-	-	1,658	-	-
Youth Group	700	700	214	1,000	898
Other Expenses					
Task Force	20,000	-	20,611	-	-
UC Annual Assessment	9,064	8,451	9,296	8,511	8,509
Special Envelopes, Broadview, Misc. Operating	1,000	1,000	735	1,000	1,767
TOTAL EXPENSES	279,581	247,082	261,758	266,146	253,643
Transfer from Investments to Balance Budget	-	32,438	-	46,846	41,181
NET BUDGET	- 81,867	- -	43,430	-	-

Northminster United Church Annual Congregational Meeting June 14, 2020
(Held Virtually Via Zoom)

PRESENT: JANE AND DON BORBRIDGE, BARB ROTH, SHEILA JOHNSTON, MARY GLESSING, PAT DEMERAIS, SHIRLEY AND JIM DALLMAN, DOROTHY GAUTREAU, LEANNE DEMERAIS, CAROL AKINS, LEN PAGE, DONNA FRASER, KIM AND LORIE HAYDU, SUZANNE WALKER, MARK AND SUZANNE VANDERVOORT, HELEN MILLER, MARY ANNE AND BRETT WICKERSON, ANDREA EASTHAM, SARAH CORRIGAN, SUSAN SMITH, JEAN AND TED CARTER, CRAIG BENOIT, BILL MOORE, ELSIE ROSS, LORI ARNDT, ERNIE ABBOTT, PHYLLIS AND FRANK SNIDER, JAN CRAIG, FRAN AND ED YAREMICHUK, BARB JOHNSON, JEAN LOVE, DAWN WICKERSON, LLOYD VINCENT, BEV ANTAL, JIM CUNNINGHAM, BRAD LAVENNE, SARAH HUGHES, WALTER AND TRUDA LUCE, MEL AND SHARON SLY, RON AND JOANNE HIEBERT, CLAIRE GOODSON, REV. NANCY NOURSE, MARGARET STOCKTON, RITA SAN MARTIN

1. Call to Order/Opening Prayer
Rev. Nancy led us in a prayer.
2. Acceptance of the Agenda
It was moved by Lorie Haydu and seconded by Phyllis Snider to accept the agenda as amended. CARRIED
3. In Memoriam
4. Voting Eligibility Motion
It was moved by Pat Demerais and seconded by Ernie Abbott that all in attendance be allowed to vote. CARRIED
5. Acceptance of Minutes from AGM March 17, 2019
It was moved by Ted Carter and seconded by Phyllis Snider that the minutes be accepted as presented. CARRIED
6. Business Arising from Minutes of AGM March 17, 2019 –NONE
7. Message from the Minister
Nothing to be added to the report. No questions on the report.
8. Message from the Chair
Nothing to be added to the report. No questions on the report.
9. Board Ministry Reports
It was moved by Shirley Dallman and seconded by Kim Haydu to accept reports as presented. CARRIED
 - a. Administration

- i. Nothing to add and no questions were asked
- b. Building Coordinators Report
 - i. Nothing to add and no questions were asked
- c. Congregational Life
 - i. Nothing to add and no questions were asked
- d. Youth Group and Youth Report
 - i. Nothing to add and no questions were asked
- e. Communications
 - i. Nothing to add and no questions were asked
- f. Ministry and Personnel
 - i. Michele Gole is stepping down as the Community Engagement Coordinator at the end of June
- g. Mission and Outreach
 - i. Nothing to add and no questions were asked
- h. Mission and Service
 - i. Nothing to add and no questions were asked
- i. Mission and Service Financial Statement
 - i. Nothing to add and no questions were asked
- j. Pastoral Care
 - i. Nothing to add and no questions were asked
- k. Worship and Music
 - i. Nothing to add and no questions were asked
- l. Trustees Report
 - i. Nothing to add and no questions were asked
- m. Task Force
 - i. Based on feedback received from the congregation, QuantumPlace Developments has been hired to do a full building and market review. They will then provide options as to how we may move forward with redeveloping our property. This report will take twelve to fourteen weeks to complete and cost \$17,000 plus GST plus admin. fees. This cost has already been approved.

10. Other Reports

It was moved by Jean Love and seconded by Len Page to accept reports and financial statements as printed. CARRIED

- a. Choir Report
 - i. Nothing to add and no questions were asked
- b. UCW Report and Financial Statement
 - i. Nothing to add and no questions were asked
- c. Youth Account Financial Statement
 - i. Nothing to add and no questions were asked

11. Financial Activity Statements of Special Funds

It was moved by Lorie Haydu and seconded by Ernie Abbott to accept reports and financial statements as printed. CARRIED

- a. Healing Pathways
- b. Planned Givings
- c. Ena Paul/ Helen McGuckin Fund
- d. Commemorative Fund
- e. Benevolent Fund
- f. Term Deposits
- g. Other Financial Reports

12. Other Reports

It was moved by Len Page and seconded by Mark Vandervoort to accept reports and financial statements as printed. CARRIED

- a. Turkey Supper
- b. Craft Fair
- c. Men's Breakfast
- d. Crafting
- e. Silent Auction

13. Financials

It was moved by Kim Haydu and seconded by Jean Carter accept the financials as printed CARRIED

- a. Financial Statement Review Report
- b. Statement of Financial Position for year ended December 31, 2019 (formerly balance sheet)
- c. Statement of Operations for year ended December 31, 2019 (formerly Receipts and Disbursements)
- d. Statement of Cash Flow for year ended December 31, 2019
- e. Notes to Financial Statements

14. Proposed Budget for 2019

It was moved by Ted Carter and seconded by Jim Cunningham to accept the proposed budget for 2020. CARRIED

15. Nominations and Election of Board Members

It is moved by Lorie Haydu and seconded by Suzanne Vandervoort to accept the following resignations. CARRIED

The following people are stepping down from the following committees:

Darlene Melusi -Pastoral Care

Barb Pigott -Congregational Life

It is moved by Margaret Stockton and seconded by Jim Cunningham to accept the following nominations. CARRIED

Sheila Steeves -Pastoral Care

Barb McPherson -Ministry and Personnel

It is moved by Lorie Haydu and seconded by Suzanne Vandervoort to empower the board to fulfill the committee positions as we go forward as indicated in the nominations report.

CARRIED

16. Bank Signatures Motion

No changes

17. New Business

There are to be no meetings or gatherings of any kind held inside the church until further discussion which will take place August 31, 2020. A relaunch committee composed of Leanne Demerais, Brett Wickerson, Mary Glessing, Ron Hiebert, and Ted Carter will explore safety measures that will be put in place at such a time.

As mentioned above, Michele Gole has tendered her resignation as Community Engagement Coordinator. She has been with us for a little over two years.

It was moved by Jim Cunningham and seconded by Jean Carter to form a hiring committee to replace the position at the current rate. CARRIED

18. Appreciation to Minister and Staff (to be mailed out)

19. Date of next AGM and Close of Meeting

Tentative date: March 21, 2021

Closing Time: 2:08PM

Nominations Report

The following are committees where existing members are leaving and new members have been added.

Mission and Outreach members leaving are Rachel Nadon and Sarah Hughes, new members joining are Jan Craig and Jan Huber

Ministry and Personnel member leaving is Dawn Wickerson, new member joining is Chris Rogers

Music and Worship new members joining are Shauna May and David Ng

Chinook Winds Regional Representative, former member Jim Cunningham, is being replaced by Barb McPherson and Kim Haydu.

The nominating committee would like to thank departing members of committees for their past commitments and service to the Unified Board of Northminster United Church.

We are grateful for the new members who volunteered to serve on these committees.

Submitted by the Nominating Committee
Jim Dallman and Barb McPherson

NORTHMINSTER BOARD MEMBERS - EFFECTIVE APRIL 2021

Board

Jim Dallman - Chair
Sarah Corrigan - Secretary
Dorothy Gautreau - Treasurer
Rev. Nancy Nourse
Barb Johnson, Office Admin.
Community Engagement Co-Ordinator (CEC) - Mary Anne Wickerson

Administration

Leanne Demerais - Co-Chair
Rita San Martin - Co-Chair
Kim Haydu

Communications

Brad Lavenne

Ministry & Personnel

Craig Benoit - Chair
Barb McPherson
Chris Rogers - new

Pastoral Care

Shirley Dallman - Chair
Carol Akins
Sheila Steeves

Mission & Outreach

Elsie Ross - Chair
Michelle Engel
Marcy Gwynne
Jan Craig - new
Jan Huber – new

Worship & Music

Susan Smith – Chair
Suzanne Vandervoort
Sarah Corrigan
David Ng - new
Shauna May - new

Congregational Life

Jean Carter - Chair
Tracey Abbott
Youth - Mary Ann Wickerson

Trustees

Jim Dallman
Lori Arndt
Julie Latter
Ron Hiebert
Kim Haydu

UCW

Jean Carter

Regional Rep

Kim Haydu - new
Barb McPherson - new

Building Maintenance

Ted Carter
Ron Hiebert

Rentals

Ernie Abbott
Rita San Martin

Task Force

Ted Carter
Sarah Hughes
Mark Vandervoort
Phyllis Snider
Ernie Abbott
Nancy Nourse

Commemorative

Mary Glessing
Sheila Johnston
Dawn Wickerson

Affirming

Nancy Nourse
Kim Haydu
Len Page
Weyman Chan

Relaunch Committee

Leanne Demerais
Ron Hiebert
Mary Glessing
Nancy Nourse
Brett Wickerson

