



Northminster  
Calgary

# Annual

United Church  
Alberta

# Report 2019



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2. Acceptance of Agenda
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5. Acceptance of minutes from AGM March 17, 2019
6. Business arising from minutes of AGM March 17, 2019
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17. Nominations and Election of Board Members
18. Bank Signatures Motion
19. New Business (none)
20. Appreciation Gifts to Minister and Staff
21. Date of next AGM and close of meeting

**NORTHMINSTER UNITED CHURCH**

**Executive Committee 2018**

Chair, Vacant

Chair Elect, Vacant

Secretary, Sarah Corrigan

Treasurer, Dorothy Gautreau

Minister, Rev. Nancy Nourse

Committee Chairs are members of the  
Executive Committee

**Northminster United Church Members  
Of The Unified Board**

**Trustees**

Jim Dallman,

Kim Haydu,

Helen Miller,

Lori Arndt,

Ron Hiebert

**Congregational Life**

Jean Carter, Chair

Tracey Abbott

Barb Pigott

Youth & Families, Vacant

Rev. Nancy Nourse, Minister

**Communications**

Brad Lavenne, Chair

**Ministry and Personnel**

Craig Benoit, Chair

Dawn Wickerson

**Mission and Outreach**

Elsie Ross, Chair,

Michelle Engel,

Sarah Hughes,

Marcy Gwynne

Rachel Myers-Jordan

**Pastoral Care**

Shirley Dallman, Chair,

Carol Akins

Darlene Melusi

**Administration**

Leanne Demerais, Co-Chair

Rita San Martin, , Co-Chair

Dorothy Gautreau, Treasurer

Kim Haydu

**Worship and Music**

Suzanne Vandervoort, Chair

Susan Smith

Sarah Corrigan, Choir Director, Organist

**UCW Representative**

Jean Carter

**Chinook Winds Region Rep**

Jim Cunningham

**Rental Committee**

Ernie Abbott

Rita San Martin

**Northminster United Church Staff**

Office Administrator, Barb Johnson

Church Treasurer, Dorothy Gautreau

Choir Director & Organist - Sarah Corrigan

Leader for Youth and Families, Vacant

Custodian, Ramiro Mora

Community Engagement Coordinator,

Michele Gole

Minister, Rev. Nancy Nourse



### **Baptisms**

Petersen, Claire Isabelle

Hodgson, Julia Marie

Stevenson, Poet Walter-Rose

### **Marriages**

### **Members Received by Affirmation of Baptismal Faith**

Jobin, Steven

### **Members Received by Transfer of Membership**

### **Members Removed by Transfer of Membership**

MacKenzie, Susan & Bob

### **Members Removed by Death**

Elder, William

Anhorn, Helen

Park, Alma Lillian

### **Funerals and Memorial Services**

Cornfield, Audrey Marlene

Walker, Colin Arthur

Swick, Shirley Faye

Dessler, Carol Evelyn

DeChanplain, Jesse Paul

Elder, William

Mucciacito, Domenico Douglas

Anhorn, Helen

Park, Alma Lillian

Cheetham, Edythe Faye

## A MESSAGE FROM REV. NANCY NOURSE

Some of the words from a favourite hymn “Draw the Circle Wide” say...

Draw the circle wide. Draw it wider still.  
Let this be our song, no one stands alone,  
Standing side by side, draw the circle wide.

Let our hearts touch far horizons, so encompass great and small;  
Let our loving know no borders - faithful to God's call.

Let the dreams we dream be larger, than we've ever dreamed before;  
Let the dream of Christ be in us, open every door.

This past year our United Church of Canada moved into a new structure of governance which means we are now part of Chinook Winds Region (southern Alberta) rather than Calgary Presbytery and Alberta Northwest Conference. This has brought with it some changes for me in terms of the work I do on behalf of the wider church. Previously I was co-chairing the Education and Students committee of Calgary Presbytery, and have now moved into a position on the Working Group that oversees support of ministry personnel. I continue to organize a monthly gathering for clergy women in the area, and I value the collegial, professional, and friendly connections nurtured there.



At Northminster, I sense there is a spirit of renewal and hope in our midst – in fact I live it every day among you. Together, even amidst concerns of budgets and an aging building, we continue to engage conversations of who we are as a community and we prioritize caring for each other with our programs and ministries. This year we engaged in the Affirming ministries conversation and we continued our partnership with the City of Calgary in the important work of Truth and Reconciliation. And together we empowered a Task Force of people to envision a financially viable future. That work is ongoing as you continue to draw the circle wide and dream as Christ might.



Together, we have continued to reach out to the marginalized and the vulnerable in our city making sure there is a compassionate response to their needs and that our response is rooted in the gospel. Supper Church plays a big part in that as

does your support of The Alex, The Aboriginal Friendship Centre, and North Central Community Resource Centre. The hugs, the encouragement, the tears, that I experience within this church as you minister to each other represents your many expressions of generosity and your faithful discipleship.

Together, we worship each Sunday. We are blessed to offer a nursery caregiver, volunteers who teach two age groups of kidZone, and a dedicated staff person who spiritually nurtures our youth and creates community for them. From the Choir that gifts us with music each week, to those who greet guests at the door and host coffee after worship, your hospitality and welcoming ways make a difference to the new faces in our midst.

Thank you to all our staff and volunteers, especially those who serve on the Board and various church committees. I appreciate each of you and I am humbled by the way you attend to your parts of our work with diligence and prayer. Thank you, especially, to my family. There are times when they put stuff on hold because mom has evening meetings and commitments, and there really isn't a long weekend to go away together because Sunday falls in the middle. Their support makes a big difference to my well-being. So when you thank me for something, know they need a thanks too.

So in the year that is coming we as a congregation will continue to do all this and more, and it will be my joy and great privilege to lead you, to walk along side you, or encourage you from whatever I need to do to promote the welcoming, all-loving Kingdom of God that we are called to create. May we continue to live out the ministry that is ours to share that "Draw the Circle Wide" expresses so well.

Blessings,

Rev. Nancy Nourse





## A MESSAGE FROM OUR BOARD CHAIR

I would like to say thank you to our previous board chair Ernie Abbott for his many years of service. Ernie's many contributions to Northminster are most appreciated.

The year 2019 was a challenging one as the board chair position was vacant for the majority of the year. Thank you to all committee chairs who stepped up to facilitate the board meetings for the period March until November.

As your new board chair I look forward to working with everyone in what will be another interesting challenging and fulfilling new year. Northminster has many positive things working in our favour.

We have numerous dedicated volunteers who strive to enhance and improve the life of Northminster United Church. The following are some of the ongoing and new initiatives that have been undertaken to promote our presence in the local community

Truth and Reconciliation at Northminster: We are providing educational opportunities and a platform for Northminster congregation and community members to play a role in truth and reconciliation.

Community Supper Church and movie nights continue to bring us closer to our neighbours. Youth and kidZone activities are an important part of our church community.

Social Media: website, Instagram, Facebook, and other social platforms continue to communicate our identity in the greater community.

Mens Breakfast group meets monthly for outings, discussion and conversation. Last year's activities included a trip to Cluney to the Blackfoot treaty grounds.

Northminster has also continued to explore the concept of becoming an affirming church. A committee has been formed to engage with the congregation to further this discussion.

In the spring of 2019 Northminster opened a new chapter in our ongoing journey as a church. A task force was appointed to look at all aspects of our operations and our future. They have been working diligently to bring forward recommendations that will help shape the future of



Northminster United Church. They have been providing regular updates on their progress to the congregation. We are looking forward to their report and recommendations .

Northminster is an integral part of the north hill communities of Calgary. We want to continue and grow our involvement in these neighbourhoods while also growing and enhancing the spiritual life of Northminster United Church.

Jim Dallman

*A few Photos below from our Annual June Kidzone Celebration and Community BBQ*



## COMMUNITY ENGAGEMENT COORDINATOR

Northminster: “Inside and Outside our Building”

The purpose of the Community Engagement Coordinator position has been to raise awareness of Northminster in the communities around us, help the congregation connect with the community, engage in projects that would benefit congregation and community, and enhance communication within and beyond the church.

I am mid-way through my second ten month contract with Northminster. Here are the highlights of the work I have facilitated in 2019, working in cooperation with the steering committee (made up of members of communication, mission and outreach, and Rev. Nancy) and many volunteers in the congregation who are committed to this work.



**Partnership with the City of Calgary** and the Social Workers for Highland Park / Thorncliffe Greenview has included many events around support to families, community engagement, and Truth and Reconciliation – a need named by the community:

- **Northminster welcomed:**
- - Neighbourhood families to a Gather Dinner to share in a meal and games)
- - 100 attendees to a Blanket Exercise
- - 65 attendees to a Pow Wow Songs and Dancing
- - 55 attendees to a reconciliation discussion and feast
- - 55 attendees to a screening of Indian Horse movie
- - 75 attendees to a traditional song and dance evening by Pwatsimowin
- - Attended the Summer Breakfast at Highland Park Community Association to highlight our presence in the neighbourhood.

Through the Community Engagement Coordinator Position we continue to partner and support **Buchanan School:**

- Twenty-five school staff toured our facility to understand what our church offers.
- Attended the Back to School Breakfast at the school in September.
- Created a display and was present at Meet the Teacher Night to meet local families and answer questions about Northminster.

Together we hosted **five movie nights** in 2019 which welcomed 50-70 people from the congregation and community.

**Supper Church** welcomed about 30 people each month which provided a casual ministry to mostly middle aged to senior singles and couples. Youth were given the opportunity to help Craig in the kitchen.



Working with our youth and youth leader, we prepared **lunch for the congregation** after worship a number of Sundays, serving as both a way of hospitality to the congregation and a fundraiser for our youth.

**Promotional materials and communication** is also part of the position. Easter and Christmas ads were prepared for the community newsletters, a new welcome brochure was created for the pews, and newsletters for the congregation are prepared quarterly.

As a way of supporting and reaching out to young families, the **nursery caregiver** position is overseen by the Community Engagement Coordinator in cooperation with M&P.



Report submitted by  
Michele Gole,  
Community Engagement Coordinator



## ADMINISTRATION COMMITTEE DISCUSSION AND ANALYSIS

### Overview

The Administration Committee is responsible for the maintenance of the Church building and property and the management of the Church's financial resources. This includes setting budgets, ensuring that members' contributions are deposited and accounted for, rents are negotiated and collected, operating costs are up to date and employees are paid as per the budget. All financial reports are prepared by the Treasurer and all income and donations are reconciled by the Envelope Secretary.

### Finance Discussion and Analysis of Significant Items

Northminster continues to rent space in our building to Churchill Park Offices, Chinese Blessed Harvest Church, AA, Cocaine Anonymous, Kabod Church and a fencing group. These groups generated revenue of \$42,227.

Fundraising events such as the craft fair, silent auction, turkey supper, Coop gift card sales, giving tree and recovered expenses (donations made to cover budget items such as utilities) generated \$30,761 in revenue.

Rent and our fundraising activities cover approximately 30% of our annual budget. The remaining 70% of our annual operating expenses must be generated from annual givings from congregational members and visitors.

In 2019 we realized a loss in the amount of (\$41,181).

The financial update that is in the bulletin each Sunday is made up of actual donations by envelopes, PAR, Tithely and loose money received each month and weekly bulletin is posted each week. We will continue to update the congregation on the status of our financial givings on a monthly basis.

### Tithely

- allows you to contribute to Northminster directly from your computer or even your phone.
  - allows you to choose where you donate your money (Local, M&S, Observer, Benevolent Fund, Insurance etc.)
  - allows you to choose which day of the month you want to make your contribution
  - allows you to donate weekly, bi-weekly, semi-monthly or monthly
  - allows you to pay the processing fee and you will receive a tax receipt for the full amount of your donation plus the processing fee
  - allows your contribution to be made by credit card
  - once it is set up your contributions will continue
- Please call the church office to set up Tithely. Tithely helps us to reduce administration hours as it is very electronically efficient.



**Give Using Tithely**

Donate from the church, your home or even your phone.



Go to [Northminster.ca](http://Northminster.ca) and click DONATE TODAY



Download "Tithely" from the Apple Store



Download "Tithely" from Google Play

A special thanks goes out to Ted Carter and Ron Hiebert who act as our Building Coordinators. They spend so many hours at the church to maintain our building.

Our thanks also go out to our Church employees and to the many volunteers who give their time and talents throughout the year. Please know that your volunteer work throughout the year does make a difference.

Leanne Demerais  
Administration Co-Chair

*Northminster United Church Camp Weekend*

*Our annual Camp weekend at Camp Kasota West is always a great way for everyone to start September. We thank everyone who came to the weekend, our organizers and of course, our wonderful cook, Nicole Vandervoort,*



## BUILDING COORDINATORS REPORT

The Building Coordinators work in conjunction with the Administration Division. We are tasked with a variety of tasks related to maintenance, repairs and general upkeep of the Church Facility. In some cases we perform maintenance functions, while in other instances we oversee the work of contractors and other vendors who provide services. We also make recommendations to the Administration Division of repairs and maintenance required.

These are a few of the various projects that the Building Coordinators have taken care of during the past year.



### Plumbing

Arrange to have our Boiler Maintenance performed two times per year. One took place in January 2019 and the other one in June 2019. The rationale is that the boiler will meet the Government Boiler Inspection Code required annually. Involved with the Boiler Inspection we are required to have a certified plumber certify that the Cross Connection Valves are functioning as per the City Of Calgary Bylaws.

### Elevator

Arrange to have the Elevator serviced two times per year. We need to have the Elevator Inspected annually to obtain the permit so it can be operated. This is done by the Alberta Elevating devices and Amusement Rides Safety Association.

### Fire Extinguishers and Emergency Lighting Devices.

Arrange to have the Fire Extinguishers tested annually to meet the Code requirements. There are ten (10) Fire Extinguishers in the Church. As well we are required to keep a log of the testing of the Emergency Devices monthly to meet the City of Calgary Fire Code.

### Sidewalk, Parking Lot Snow Removal and Lawn Care

Work with Administration Division recommending Contractors to perform this work and handle any complaints received and work with contractors to have the issue corrected. The Parking Lot and Sidewalk contracts run from October 15 to April 15 of each year. The Lawn Maintenance contact runs from May to September.

The Building coordinators perform light bulb changes as required, as well as tree trimming and changing the sign. We work in conjunction with our Janitorial Contractor Ramiro Mara to ensure he has all the supplies required to do the janitorial work. We perform work to insure our building is safe and meets all the Civic and Provincial Code requirements.

Respectively submitted  
Ron Hiebert and Ted Carter



**Annual Building Costs Including Utilities, Repairs And Maintenance****Elevator**

Annual Government Inspection	\$ 184
Contract With Savaria Maintenance two (2) per year	\$ 649

**Boiler and Cross Connection Vales**

Annual Government Inspection Cross Connection Vales	\$ 200
Maintenance Two (2) times per year ( Canyon Plumbing)	\$ 780
	\$ 780

**Fire Extinguishers**

Annual Inspection	\$ 186
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**Lawn Maintenance**

Contract with Green with Envoy	
Six (6) Months	\$ 1,376

**Snow Removal Sidewalks**

Contract with Liquid Amber Landscaping	
\$400 per month November to April extra for salt	\$ 4,474

**Snow Removal Parking Lot**

Contract with Outdoor Construction	
\$178 each time roughly 4 times	

**Caretaking**

Go Cleaning	\$15,980
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**Building Insurance**

\$15,578

**City of Calgary Garbage Removal**

\$ 1,428

**Pest Control ( Paulins Pest Control )**

\$ 369

**Enmax - Sewer and Water**

\$ 3,274

**Vector - Gas**

\$ 7,653

**Vector - Lights**

\$ 5,590

**General Repairs and Supplies (electrical repairs , light bulbs , boiler repairs, care taking supplies, new emergency exit signs, sewage line cleaning etc )**

\$ 8184

**Total Annual Costs****\$65,905**



## CONGREGATIONAL LIFE

As we look back to all the programs and activities that were offered throughout the past year we are reminded not only of the success of new initiatives, but also of the ongoing support for those well-established ones. Congregational Life offers opportunities for spiritual development and meaningful activities for all ages within Northminster while welcoming participation from our surrounding community and beyond.



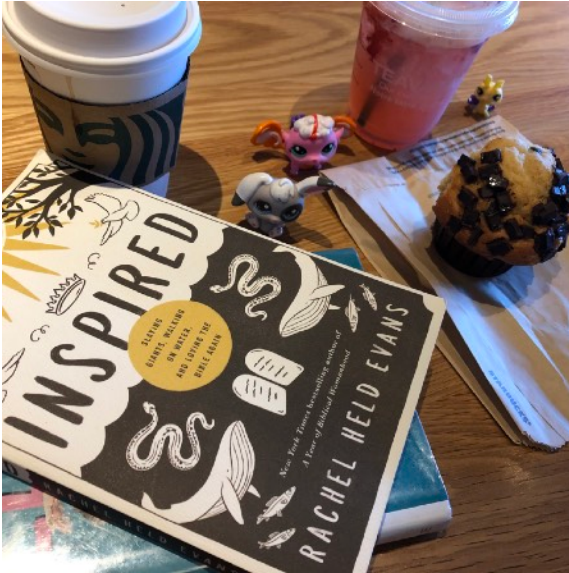
Our Kidzone Program continues to engage our youth, ages three through teens, in their faith development while engaging them in fun activities and leadership opportunities. At the heart of this program are our teachers who provide such fine leadership: Tracey Abbott, Julie Latter, Michelle Vandervoort and Lindsay Haydu-Kunal. Our Youth Group was led by Olivia Stilwell from February until June. In October we welcomed Mary Anne Wickerson as our new Youth Leader. Northminster is blessed with the dedication and creativity our teachers share with our children each Sunday from September until June. We enjoyed the

youth participation in the Palm Sunday service, and the Christmas Story video, which included every child who attended Kidzone during Advent, was a wonderful success. The special lunches hosted by our Youth Group under the direction of Michele Gole and our Youth Group leaders are very well-attended by our congregation.

Initiatives to welcome community members continue to be well-attended and popular. Our movie nights regularly draw big crowds, and our June barbecue welcomes families from across north Calgary. Many Northminster family and friends attend Camp Kasota in early September. It remains a very special weekend of fellowship, terrific food ( thank you Chef Michelle Vandervoort! ) and outdoor fun. For our football fans there is the Stampeders game in October, while the bus trip to Rosebud promises a wonderful meal and a play. This trip continues to be sold-out every year!

Ongoing monthly activities from September to June include our Book Club group, our Men`s Breakfast, and Soup for the Soul. Christmas events offer opportunities for all ages to enjoy the season. The December potluck/Christmas tree decorating/craft evening was enjoyed by all and in no time our huge tree was decorated beautifully! The Merry and Bright carolling night, a perennial favourite, continues to draw folks from the surrounding community to share in the spirit of the season.





During the Lenten season our pancake supper and devotional was hosted in congregants` homes instead of at the church. Rev. Nancy leads us in our spiritual studies during Lent and Advent. In our Lenten study we used the book "Inspired" by Rachel Held-Evans as a starting-off point for our discussions. Our Advent studies explored the Nativity. These spiritual study times afford everyone opportunities to explore, share questions and grow in our faith.

Congregational Life represents just one aspect of the work and life of our congregation. We are blessed with the vision, enthusiasm and commitment of Rev. Nancy, our teachers and Youth Leader and the faithful support of the congregation. We have much to celebrate as a Northminster people! Thanks be to God.

Submitted by Jean Carter on behalf of Congregational Life Committee  
Tracey Abbott, Mary Anne Wickerson, Barb Pigott and Rev. Nancy Nourse

## KIDZONE AND YOUTH GROUP REPORT

Welcome to KidZone! We have three classes with which we are able to serve children ages three to Grade 12! We also have the nursery for our little ones. This is something to be very proud of my friends! In our Nursery, Jasmin comes each week to bring love and tender care to our babies and toddlers. Cali was our caregiver in the Nursery until the spring when she left us for school. Michele Gole oversees our Nursery program.

Our Youth program has seen many changes in leadership over the years. After Courtney left in December 2018, we began our search again in January for a new Youth Leader. After extensive interviews, we chose a bright and friendly Olivia and hired her on contract until the end of May 2019. In June we bid farewell to Olivia. We thank her for sharing her gifts with us and wish her well. After an extensive search we are thrilled to have hired Mary Anne Wickerson in October with us as our new Youth Leader and youth KidZone teacher. Mary Anne has stepped seamlessly into this role bringing fresh ideas and enthusiasm to the position and most importantly, the kids like and relate to her. Before we hired Mary Anne, we had a month where we didn't have a youth teacher. We would like to thank Dariane, Brad and Ernie for stepping up and helping us teach the youth class during this time.



Our KidZone program has three classes. The youngest class is called “Spark” which includes children age three to Grade three. Our teachers for this class are Julie Latter and Tracey Abbott. We often have between four and seven kids in this class on a Sunday morning. With the often-large number of three year olds, we could use a helper. If you think you could help us in this class, please speak with Tracey, Rev. Nancy or Jean Carter.



Our middle class is called “Glow” and is for kids in Grade four to Grade six. This class is taught by Nicole Vandervoort and Lindsay Haydu-Kunal. These ladies get between two and four children in their class on a Sunday morning.

Our youth class is called “Shine” and services kids in Grade seven to 12. Unfortunately, Sunday mornings are difficult for many teens and so we only get between one and four out on a Sunday morning. However, we get many more out to Youth Group events. Read Mary Ann’s report to hear more details on that!

Lessons that we studied in the 2019 year were: Lydia, 10 Men Healed, A Storm, Walking on Water, Widow’s Offering, Come to the Table, and Banquet with Simon. The children also participated in the Palm Sunday worship service through singing and signing the song Holy, Holy, Holy and by helping to read some of the readings.

Thank you to all our teachers for their time and dedication to our children and this valuable program! Thank you to Rev. Nancy for her support.  
Submitted by Tracey Abbott



## COMMUNICATIONS COMMITTEE

2019 was a busy year for Communications with many highlights.

Social Media - our social media presence has continue to grow. Northminster is on three platforms including Facebook, Instagram and Twitter. There are approximately 5-10 posts a week on our platforms.

Our followers include members of the church, wider church and our local community. The following are a few notable mentions on our social media in 2019:

- Advertising - we allocated a larger part of the communications budget to Social Media Advertising in 2019. We advertised on our Facebook and Instagram for both Easter and Christmas, one movie night and our community BBQ in 2019. Each ad had a reach of 5,000 -30,000 people on their personal electronic devices and desktops.
- We had an Easter social media campaign. When people shared or liked our large Easter Basket posts, your name went in for an Easter Morning draw. Many people who shared the post were from our surround community. Thank you to our Community Engagement Coordinator, Michele Gole, for organizing this campaigns.
- We had several in house social media hashtag campaigns that are very popular with our followers. Each hashtag campaign featured people from our congregation. In January 2019 we had the #iamnorthminster. We started the fall with the #caringcommunityoffaith tag and during the Advent/Christmas season we had the #joytotheworld. The Caring Community of Faith (##caringcommunityoffaith) hashtag really resonated with folks and is now one of our regular lines in all our social media invitations.



Remember if you are not on social media and have access to the internet, you can go to <http://northminster.ca/social> to see our latest posts.

**n+rthminster**  
UNITED CHURCH

Join us for a family friendly  
Easter Sunday Worship on  
April 21, 2019 at 10:30 am

Participate in an Easter Egg Hunt after  
Worship along with refreshments and  
conversation. Childcare provided.

For more details on events during  
Holy Week and programs throughout  
the year, see our website or follow us  
on social media

**EASTER SUNDAY**  
SUNDAY MORNING SERVICES

[www.northminster.ca](http://www.northminster.ca) | 403-277-0322  
3311 Centre Street N

f i t

Print Advertising - We continued with print advertising for Easter and Christmas in the Community mailers. Each mailer had a half page ad and reached 5,000 homes in the surrounding area. We would also like to thank Andrew Dallman from shift24.com. Andrew designed our Easter and Christmas ads and helps with the backend of our website.

We should highlight the work of Barb Johnson in the Office and Michele Gole, our Community Engagement Coordinator. The two helped to re-envision how we communicate both electronically and in print. This work has included learning new software like Mailchimp and Canva.

- Barb and Michelle reformatted our weekly Upcoming Events that is delivered every Friday.
  - Michele Gole, took over compiling the newsletter in early 2019. The Newsletter is now produced Mailchimp and is emailed to many of the congregation. The newsletter format also allows us to print for those who need a printed copy.
  - Barb has taken over the regular updates of the website.
- We thank both Barb and Michele for their work!



Brad Lavenne  
Communications Chair

## MINISTRY AND PERSONNEL REPORT

Ministry & Personal had another fun and exciting year, I would like to truly thank all the people that work so hard for Northminster, and we are blessed.

I would like to welcome to the Northminster family Mary Anne Wickerson, as she has been hired as the new Youth Leader for our congregation, as we had to say good bye to Olivia Stillwell at the end of June of 2019. We wish Olivia well in her next adventure, and hope that Mary-Anne and the kids have a great time, as they get to know each other.



Also in 2019 we had to say goodbye to Cali Garcia, which took care of the little ones in the back nursery during Sunday service. Cali started her university journey towards a Chemistry degree in September; the Northminster community wishes her well. The position has been filled with Yasmin Jadavj. Yasmin has been a great fit for the nursery, and we appreciate the hard work she does.

We would also like to thank all of Northminster staff for their time and talent that they give to Northminster to make it the warm and inviting place that it is for everyone.

And big thanks to you Carol Akins who volunteers to cover the office when Barb is on holidays.

Faithfully Submitted – your Ministry + Personnel Members

Craig Benoit

Dawn Wickerson

## MISSION AND OUTREACH

Thanks to my committee, Michele Engel, Marcy Gwynne, Sarah Hughes and Rachel Myers-Jordan, and the support of this congregation the Mission and Outreach committee once again this year was able to help make a difference in the lives of many families in Calgary.

For Baby Month in May, donations for the Alex to help young mothers filled Michelle's van to the roof and the delighted staff who helped to unpack the diapers, sweaters, onesies, toys and baby food described it as "Christmas in June."

In September, we put a call out for donations for children's and adult clothing and toiletries for Inn From the Cold and our congregation responded on short notice with a number of items which we brought down to the centre along with a cheque.

In late November, the committee provided a venue and some help for North Central Family Service's Christmas party for its clients. The party was well received with a number of heart-felt

cards of thanks to the church indicating how much it meant to them.

The event attracted 18 families with a total of 39 children. Northminster provided a small gift bag for each child and a Superstore gift card for each family. Church volunteers also assisted in the kitchen, serving the pizza provided by North Central and providing dessert while also greeting families at the door and setting up and taking down tables.

This congregation was again incredibly generous in December in donations for White Gift Sunday which again this year were designated for the Aboriginal Friendship Centre with which Rachel has been working. Warm clothing, toiletries and even some toys were most appreciated and with Rachel's expertise we were able to squeeze all the bags into her little car for delivery to the

centre where she reported they were most appreciated.

Elsie Ross



## MISSION AND SERVICE

In a year when the economy was still struggling, our committee has appreciated the continuing generosity of this congregation in its support for the Mission and Services fund through offerings. In 2019, givings were \$15,828, down less than \$1,000 from \$16,515.50 in 2018.



### NORTHMINSTER UNITED CHURCH MISSION SERVICES GIVINGS AS OF DECEMBER 31, 2019

Mission & Service	2019	2018	Difference
January	\$1,574.50	\$1,548.00	\$26.50
February	\$1,457.60	\$1,235.50	\$222.10
March	\$1,641.50	\$1,514.50	\$127.00
April	\$1,232.50	\$1,309.50	-\$77.00
May	\$1,214.50	\$1,372.50	-\$158.00
June	\$1,219.50	\$1,253.50	-\$34.00
July	\$1,044.50	\$1,400.50	-\$356.00
August	\$1,214.50	\$1,200.50	\$14.00
September	\$1,154.50	\$1,280.50	-\$126.00
October	\$1,410.40	\$1,418.50	-\$8.10
November	\$1,384.50	\$1,348.50	\$36.00
December	\$1,279.50	\$1,633.50	-\$354.00
<b>TOTAL</b>	<b>\$15,828.00</b>	<b>\$16,515.50</b>	<b>-\$687.50</b>

## PASTORAL CARE COMMITTEE

This year Pastoral Care continued to support the Northminster congregational family. Working with the minister we reached out spiritually and compassionately to meet the requests and needs of those who required assistance and loving care.

Many cards were sent for various reasons. Flowers and a card signed by many church members and friends was given to Peggy Linkletter in May for her 100<sup>th</sup> Birthday. Volunteers faithfully visited seniors whether it was in their home, extended care, or in the hospital. So many prayers were offered and phone calls made to maintain communication and update information.



COMMUNE-I-CARE ministry provided this contact and welcomed new attendees through phone calls three times a year, in February, May, and October. Currently there are eleven callers and eighty-seven individuals/families who are phoned. In April the callers had a meeting to reconnect and to discuss any concerns and suggestions that might improve this ministry. Two callers have stepped down after many years and we are very grateful for the dedication and the friendly calls they provided. We were also fortunate to have two new people volunteer their time and service to this ministry. Thank you for your interest and support.

HOME COMMUNION was offered twice a year to seniors who were unable to attend church. With prior consent, two people visited them and offered the blessed sacraments from Communion Sunday with a short service and prayer. This past year 4-6 people received Communion. They were very appreciative and also enjoyed the friendly visit.

INDEPENDENT SMALL GROUPS under Pastoral Care enhance the church community.

PRAYER CHAIN: Prayer requests are received through the church office and passed on to the volunteer members of this group. There are twenty members who offer loving prayers into God's care. One person has joined this group. They did not meet this year since there was only one change to the phone list. Prayers nurture and sustain us giving comfort and hope.

HEALING PATHWAY : This group currently has five members and welcomes anyone who would like to deepen their spiritual journey and learn about energy work. They offer meditation, hands on prayer, spiritual growth and connection to God's loving energy and grace. The Healing Pathway Association is affiliated with the United Church of Canada. Last May the Northminster group hosted a Phase I workshop and twelve people attended. On December 29 they led the Sunday worship service focusing on Compassionate Joy. During Communion services they offer anointing and hands on prayer.

PRAYER SHAWL ministry continued to provide hand knitted shawls that are blessed in a special worship service. Many people received these cozy warm shawls giving them comfort and



compassionate care. They were so grateful for being remembered with friendship and kindness. This ministry provides out reach both in our church and wider community. Thank you to the knitters and to those who donated wool.

SOUP FOR THE SOUL meets every third Thursday of the month at noon. This provides a social outing for seniors and friends to get together, enjoy a warm bowl of soup and conversation, discussing topics provided by Rev. Nancy.

On behalf of the Pastoral Care Committee we thank all our dedicated volunteers who make this ministry possible for you at Northminster.

Submitted by Pastoral Care Chair Shirley Dallman  
Committee members Carol Akins , Darlene Melusi



## WORSHIP AND MUSIC REPORT

I would like to start my report by thanking Rev. Nancy Nourse and Sarah Corrigan (Choir Director/Musician) for their continued spiritual and creative leadership. Their dedication to providing a variety of themes and mediums for our services keeps things new and fresh every year. We are blessed to have you both at Northminster United Church.

Aside from the regular lectionary, we purchased resources which included the following themes during the year:

- Lent worship series: Re-Connecting with an Un-Hurried God
- Summer worship series: The Passionate Jesus
- Fall worship series: Prophecy & Pottery
- Advent worship series: Let Heaven and Nature Sing (300<sup>th</sup> Anniversary of “Joy to the World”)

Rev. Nancy also facilitated worship at the Huntington Hills Manor (2<sup>nd</sup> Wed. of each month) with Barb Pigott providing the music. Sarah provided music while Nancy led a Remembrance Day service at the Manor on Monday, Nov. 11.



Supper Church continues to offer an alternative to Sunday morning worship and has a regular following. These monthly services are led by Rev. Nancy, with Sarah providing/leading music. Supper is prepared by Craig Benoit and assisted by a handful of volunteers each month. There has been wonderful feedback about the delicious food – thanks Craig! We appreciate everyone who helped, whether by baking cookies, helping in the kitchen, opening the door or setting up/ taking down tables and chairs.

The Easter and Christmas seasons included the following: Maundy Thursday (potluck supper/communion) and we joined Wild Rose

United for a Good Friday Service. New this year, was our “Deck the Halls” night to kick off the Advent season starting with a potluck supper, followed by decorating the sanctuary. The night also included special crafts and story time. Since it was a big success last year, Merry & Bright Carolling Night (hot chocolate, cookies and carolling) was combined with Supper Church on Dec. 20 (Craig spoiled us with a beautiful turkey dinner). Children and youth from “KidZone” enhanced our worship services on Palm Sunday and delighted us with their “newsworthy”

presentation of the “Nativity Story” on Dec. 15. We look forward to what they will bring us next year!

To facilitate Nancy’s absences in 2019, pulpit supply was provided by Rev. Bob Mutlow and our own Diaconal Student Rachel Myers-Jordan. Our summer worship services (Theme: “The Passionate Jesus”) were facilitated by the following lay leaders: Suzanne Vandervoort, Sarah Hughes, Susan Smith and Jim Cunningham. Thank you to Susan Smith for leading worship on Sept. 1 to allow Nancy to participate in Pride Sunday. We also want to thank the Healing Pathways team for leading worship on Dec. 29.

I would like to end my report with the necessary acknowledgement of the many people in our congregation who make our services and sanctuary special by reading scripture, preparing/serving communion (as well as home communion), greeting/ushering/collecting the offering, operating the sound system, changing banners/altar cloths, singing or playing instruments and decorating the sanctuary. You are all key parts to making NUC worship services so wonderful to attend each week. Your help is gratefully appreciated by our committee.



Respectfully submitted by Suzanne Vandervoort  
Chair, Worship & Music

## TRUSTEES REPORT

Trustees met November 19, 2019

1. There was no pressing business the past year that involved the Trustees.
  2. Jim Dallman has assured us that the insurance is adequate and up to date and still held with Rogers Insurance company.
  3. The Task Force will be meeting with Trustees at some point in their deliberations regarding the future of Northminster.
  4. Trustee terms – at this time all 5 members are willing to stay on for another year.
- Submitted by Lori Arndt on behalf of Trustees Helen Miller, Jim Dallman, Kim Haydu and Ron Hiebert.

## **NORTHMINSTER CHOIR REPORT**

Well, we've closed another decade in the life of the Northminster choir. I have been so blessed to work with such a great group of people. I cannot thank the choir enough for all their hard work and dedication. To do it all with smiles and enthusiasm has been a truly wonderful experience. I also must extend a thank you to the congregation. Your support and appreciation has made making music a delight.



We welcomed some 'ringer singers' into our fold over the advent season, which added to the fun and sound as we worked through some of our favourite anthems.

I look forward to another season with the gang and cannot wait to get back behind the keys for more songs and smiles.

Sarah Corrigan, Choir Director and Organist



## **U.C.W. REPORT**



U.C.W. met on the third Thursday of the month at 1 p.m. in Feb., March, April, September and October. There were no meetings in January, June or December. In May and November we met at 7:00 p.m. on the fourth Wednesday. All ladies are invited to attend. Usually there is a short devotion, a time to socialize and a program.

In January, a meeting was held in the church to explore questions around the recent legalization of cannabis. Everyone was invited. The discussion was led by two police officers. Instead of a meeting in February, members were invited to participate in the Kairos Blanket Workshop. March saw a business meeting followed by socializing. In April the meeting was held at Martha Webster's house in Okotoks where we enjoyed a pot luck lunch of finger food and lots of socializing. May's potluck evening wind-up was followed by a wonderful presentation by Calgary author and speaker, Sharon Butala. September saw a discussion on upcoming events that required our attention. In October we all participated in making some Halloween crafts. November saw our wind-up dessert night which included singing, some games and wonderful desserts to end our year.

Submitted by Claire Goodson

NORTHMINSTER UNITED CHURCH  
UNITED CHURCH WOMEN  
DECEMBER 31, 2019

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<b>Book Balance December 31, 2018</b>		<b>\$1,335.08</b>
<b>Receipts</b>		
to December 31, 2019	<u>\$900.00</u>	<u>\$900.00</u>
<b>Total</b>		<u><b>\$2,235.08</b></u>
<b>Disbursements</b>		
Doantion to NUUW	<b>\$21.00</b>	
Mucciacite Funeral	<b>\$99.33</b>	
Christmas Baskets	<b>\$196.12</b>	
Coffee	<b>\$75.00</b>	
<b>Total Disbursements</b>	<u><b>-\$391.45</b></u>	
<b>Balance as of December 31, 2019</b>		<u><u><b>\$1,843.63</b></u></u>
<b>Balance in Chequing Account</b>		

NORTHMINSTER UNITED CHURCH  
YOUTH ACCOUNT  
DECEMBER 31, 2019

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Book Balance December 31, 2018 \$2,143.96

Bottles	\$73.95
Youth Lunch	\$989.65

Receipts to December 31, 2019 \$1,063.60

Balance as at December 31 2019 \$3,207.56

Balance in Chequing Account

Expenses from Youth Budget for 2019

DVD Player	\$71.40
Youth Lunch (Supplies)	\$127.56
Youth Lunch (Supplies)	\$81.64
Youth April Event	\$265.95
Youth Lunch (Supplies)	\$81.64
Youth Lunch (Supplies)	\$54.39
Youth Lunch (Supplies)	\$145.52
Bowling	\$69.46

Expenses paid out of 2019 Budget \$897.56

NORTHMINSTER UNITED CHURCH  
HEALING PATHWAYS  
DECEMBER 31, 2019

Book Balance December 31, 2018		\$1,805.16
Donations to December 31, 2019		\$2,105.00
Balance		<u>\$3,910.16</u>
Disbursements to December 31, 2019		
Rental of Room	\$30.00	
Annual membership of Society	\$25.00	
Donation to Local funds	\$300.00	
Carla Evers	\$148.50	
Sheila Johnston	\$22.47	
Jean Love	\$11.27	
Jackie Walters	\$89.63	
Knox United Church	\$100.00	
Healing Pathway Society	<u>\$1,403.13</u>	
		<u>-\$2,130.00</u>
Balance as at December 31, 2019		<u><u>\$1,780.16</u></u>
Balance in Chequing Account		



## **PLANNED GIVING COMMITTEE - DAAG ESTATE**

The Planned Giving Committee oversees requests for Leadership Development on an ongoing basis, as noted below. There is no current activity for the Planned Giving committee in regards to bequests.

## **ENA PAUL / HELEN MCGUCKIN FUND FOR LEADERSHIP DEVELOPMENT**

The Planned Giving Committee is responsible for overseeing the requests from our congregation and staff in giving financial assistance to attend conferences, workshops and other events that promote leadership and spiritual development. This committee reports to the Board and for requests greater than \$500.00 must get the approval of the Board.

Northminster folk are encouraged to use this fund to attend events that are related to the nurturing of spiritual growth and leadership development.

**NORTHMINSTER UNITED CHURCH  
ENA PAUL / HELEN MCGUCKIN FUND  
DECEMBER 31, 2019**

<b>Bank Balance December 31, 2018</b>		<b>\$</b>	<b>2,388.32</b>
<b>Interest</b>			
<b>Total Interest &amp; Transfers</b>	<b>\$</b>	<b>10.74</b>	<b>\$ 10.74</b>
<b>Balance as of December 31, 2019</b>		<b>\$</b>	<b><u>2,399.06</u></b>
<b>Balance in Ena Paul / Helen McGuckin Savings Account</b>			

## Commemorative Committee

Our Sunday February 23<sup>rd</sup> worship service will include an acknowledgement and honouring of the contributions of those supporting members who have passed away since late 2017.

Plaques in their honour will be placed on the west memorial board.

We appreciate the many contributions received in honour of these special people.

Thank you,

Mary Glessing, Dawn Wickerson, Sheila Johnston

**NORTHMINSTER CHURCH  
COMMEMORATIVE FUND  
DECEMBER 31, 2019**

<b>Book Balance December 31, 2018</b>		<b>\$ 9,550.19</b>
<b>Donations to December 31, 2019</b>	<b>\$1,625.00</b>	<b><u>\$1,625.00</u></b>
<b>Balance as of December 31, 2019</b>		<b><u><u>\$ 11,175.19</u></u></b>
<b>Balance in Chequing Account</b>		

**NORTHMINSTER UNITED CHURCH  
BENEVOLENT FUND  
DECEMBER 31, 2019**

<b>Book Balance December 31, 2018</b>		<b>\$ 3,083.66</b>
Interest to December 31, 2019	\$ 15.02	\$ 15.02
<b>Balance as of December 31, 2019</b>		<b>\$ 3,098.68</b>
<b>Balance in Benevolent Fund Savings Account</b>		<b>\$ 3,098.68</b>
<b>Book Balance December 31, 2018</b>		<b>\$ 2,024.64</b>
<b>Receipts to December 31, 2019</b>		
Donations	\$ 137.00	
Baby Month	\$ 250.00	
Par	\$ 780.00	
Christmas	\$ 101.00	
Transferred from Silent Auction	\$ 3,500.00	
	<u>\$ 4,768.00</u>	
<b>Total Receipts to December 31, 2019</b>		<b>\$ 4,768.00</b>
<b>Disbursements to December 31, 2019</b>		
Community Events	\$ 693.02	
Community Help with Gift Cards	\$ 300.00	
Inn from the Cold	\$ 150.00	
Baby Month	\$ 500.00	
Christmas Santa's Workshop & other expenses	\$ 1,404.27	
Child Care	\$ 1,192.00	
	<u>\$ 4,239.29</u>	
<b>Total Disbursement to December 31, 2019</b>		<b>-\$ 4,239.29</b>
<b>Balance as of December 31, 2019</b>		<b>\$ 2,553.35</b>
<b>Balance in Chequing Account</b>		<b>\$ 2,553.35</b>

**NORTHMINSTER UNITED CHURCH  
TERM DEPOSITS 2019**

<b>TERM DEPOSIT</b>	<b>Balance December 31, 2018</b>	<b>Deposit</b>	<b>Withdrawal</b>	<b>Balance December 31, 2019</b>
<b>TERM DEPOSITS</b>				
Morrison Estate	\$6,373.00	\$0.00	\$0.00	\$6,373.00
Reinhart Estate	\$20,747.00	\$0.00	\$0.00	\$20,747.00
Dagg Estate	\$26,333.00	\$0.00	\$0.00	\$26,333.00
Gilberg Estate - term - 3	\$100,000.00	\$0.00	\$0.00	\$100,000.00
Gilberg Estate - term - 4	\$100,000.00	\$0.00	\$0.00	\$100,000.00
Gilberg Estate - term - 5	\$80,000.00	\$0.00	-\$80,000.00	\$0.00
Van Camp - July 2018	\$5,000.00	\$55.00		\$5,055.00
<b>TOTAL TERM DEPOSIT</b>	<b>\$338,453.00</b>	<b>\$55.00</b>	<b>-\$80,000.00</b>	<b>\$258,508.00</b>

Term 5 - Gilberg

\$20,000.00 transferred to cover 2018 loss

\$60,000.00 transferred to cover 2019 loss

OTHER REPORTS

Turkey Dinner

We would like to thank everyone for their contribution to the Annual Turkey Dinner that was held in October. We are very happy to report that the final profit was \$5,567.90. Without your purchasing tickets, donation of food, help with all the work that comes with it these profits wouldn't be possible and we can't thank you enough for helping to make it such a success. Remember to mark on your calendar October 17, 2020 !



**NORTHMINSTER UNITED CHURCH  
TURKEY SUPPER  
OCTOBER 13, 2019**

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<b>RECEIPTS:</b>	<b>\$5,716.00</b>
<b>EXPENSES:</b>	<b>\$0.00</b>
<b>Total Net Profit for 2019</b>	<b><u><u>\$5,716.00</u></u></b>

**NORTHMINSTER CRAFT FAIR**

Once again Northminster’s Craft Fair held on November 16, 2019 was a huge success. This result was only possible thanks to all the volunteer efforts of the entire congregation who so generously shared their time and talents. We thank you! We were able to realize a profit of \$13,281.64. From that amount we were able to make a donation of \$300 each to the following faith-based organizations: Bethany Care Centre, Children’s Cottage, Calgary Womens’ Emergency Shelter and U. of C. Campus Ministry. The remaining profit will be used to support the work of Northminster.  
Thank You again.

Submitted by Claire Goodson and Mary Glessing



NORTHMINSTER UNITED CHURCH  
CRAFT FAIR  
NOVEMBER 16, 2019

<b>RECEIPTS</b>	<b>\$19,088.74</b>	
Float returned	-\$550.00	
	\$18,538.74	\$18,538.74
<b>Gross Receipts</b>	<b>\$18,538.74</b>	<b>\$18,538.74</b>
<b>EXPENSES</b>		
Craft Supplies & Postage	\$371.36	
Kitchen Supplies	\$218.64	
<b>TOTAL EXPENSES</b>	<b>\$590.00</b>	<b>-\$590.00</b>
<b>CONSIGNEE Expenses</b>	<b>\$4,057.20</b>	<b>-\$4,057.20</b>
<b>DONATIONS</b>		
Bethany Care Foundation	\$300.00	
Children's Cottage	\$300.00	
UC Campus Ministry	\$300.00	
Calgary Women's Emergency Shelter	\$300.00	
<b>Total Donations</b>	<b>\$1,200.00</b>	<b>-\$1,200.00</b>
<b>Total Expenses</b>		<b>-\$5,847.20</b>
<b>Net Profit for 2019</b>		<b>\$12,691.54</b>

## **NORTHMINSTER MEN'S BREAKFAST**

The Men's Breakfast Club is in its 4<sup>th</sup> year and doing well. There seems to be a good crew available to get the breakfast cooked, served, and cleaned up. Our attendance is thriving with visitors from Wild Rose, Robert McClure and Hillhurst United Churches.

We've had some interesting functions in 2019. Brad set up Craft Brewery Tours and Tastings in May and October, which was fun. This fall we went to Blackfoot Crossing to tour the Blackfoot Crossing Historical Park, another interesting day. This event showed interest from some of the ladies, so they joined us for the day. We car-pooled and ran into one of our early winter storms with some nasty road conditions. Len Page gave us a presentation on the Affirming



Congregation at another breakfast, which sparked interest and incite as to what other churches have done and the rewards of that. We had breakfast at Denny's a few times, which is always a nice break from cooking and grocery shopping. Thank you for all the help throughout the year with cooking, organizing and cleanups.

We look forward to 2020 as another successful year of visiting and breakfast, with few leftovers.  
Reported By Ron Hiebert

## **CRAFTING GROUP REPORT – 2019**

The Northminster crafting group continues to meet once a month on a Friday night in the Upper Room. This small but enthusiastic group meets to participate in a variety of crafting mediums. These include, but are not limited to scrapbooking, making cards, sewing, quilting and knitting. We have a core group of 12, but on average approximately 7 people attend on a Friday evening. In addition to being an outlet for creativity, these evenings also provide time for socializing and of course, there may be snacks involved. In 2019, with Nancy's direction, we facilitated a Women's Retreat at Kingsfold Retreat Centre on Feb. 1-3 which was attended by 14 women. The weekend provided time for worship, reflection, crafting, socializing and sharing great food.

Submitted by Suzanne Vandervoort

**NORTHMINSTER UNITED CHURCH  
SILENT AUCTION 2019**

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**RECEIPTS**

Tickets / Auction	\$13,039.00	
<b>Total</b>		<b>\$13,039.00</b>

**EXPENSES**

Expenses	\$1,085.85	
Transferred to Benevolent Fund	\$3,500.00	
<b>Total Expenses</b>		<b>-\$4,585.85</b>
<b>Total Net Profit</b>		<b>\$8,453.15</b>





## Financial Statement Review Report

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### *To the Congregation of Northminster United Church:*

We have compiled the following financial statements based on the accounting transactions recorded by Dorothy Gautreau (Treasurer) during 2019 using Quick Books Accounting Program:

- Statement of financial Position for year ended December 31, 2019 (formerly Balance Sheet)
- Statement of Operations for year ended December 31, 2019 (formerly Receipts and Disbursements)
- Statement of Cash Flow for year ended December 31, 2019

A review does not constitute an audit and consequently we do not express an audit opinion on these financial statements and thus no assurance is provided that the above financial statements are free from material misstatement.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not in accordance with Canadian accounting standards for not-for-profit organizations.

Leanne Demerais  
February 2020

**NORTHMINSTER UNITED CHURCH**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT DECEMBER 31, 2019**  
**Unaudited**

	<u>2019</u>	<u>2018</u>
	\$	\$
<b>ASSETS</b>		
CURRENT ASSETS		
Cash and Cash Equivalents (Note 2)	310,416	344,837
GST Receivable	501	714
Prepaid Insurance & Expenses	12,468	12,256
Total Current Assets	<u>323,385</u>	<u>357,807</u>
FIXED ASSETS (Note 1)		
Building & Equipment	469,576	469,576
Land	10,413	10,413
Total Fixed Assets	<u>479,989</u>	<u>479,989</u>
<b>TOTAL ASSETS</b>	<u><u>803,374</u></u>	<u><u>837,796</u></u>
<b>LIABILITIES (Note 3)</b>		
CURRENT LIABILITIES		
Accounts Payable	11,640	8,476
Deposit Liabilities	4,405	4,405
Deferred Revenue	1,797	1,400
Total Current Liabilities	<u>17,842</u>	<u>14,281</u>
OTHER LIABILITIES		
Specified Liabilities (Note 4)	<u>23,554</u>	<u>20,356</u>
Total Liabilities	<u>41,396</u>	<u>34,637</u>
<b>NET ASSETS (Note 5)</b>	<u>761,978</u>	<u>803,159</u>
	<u><u>803,374</u></u>	<u><u>837,796</u></u>

**NORTHMINSTER UNITED CHURCH  
STATEMENT OF OPERATIONS  
YEARS ENDED DECEMBER 31, 2019  
Unaudited**

	<u>2019</u>	<u>2018</u>
<b>RECEIPTS</b>		
Givings	129,654	129,153
Bequest	-	5,000
Rent	42,227	38,054
Craft Fair	12,692	12,898
Silent Auction	8,453	9,543
Interest	1,503	1,719
UC Foundation - Johnston	768	745
Turkey Supper	5,716	6,025
Coop gift cards	3,900	5,955
Weddings	-	(225)
Funerals	1,275	2,105
Supper Church Grant	3,432	3,500
Special envelopes and giving tree	1,135	5,407
Expenses recovered (utilities, insurance, relief minister)	1,707	329
	<u>212,462</u>	<u>220,208</u>
Specified Receipts		23,330
Total Receipts	<u>212,462</u>	<u>243,538</u>
<b>SPECIFIED DISBURSEMENTS</b>		
Mission & Service	-	16,516
Benevolent Fund	-	4,719
E. Paul/H. McGuckin Fund	-	-
Special Envelopes	-	-
Commemorative Fund	-	2,095
Youth	-	-
UCW	-	-
Kamp Kasota	-	-
Other Specified	-	308
Total Specified Disbursements	<u>-</u>	<u>23,638</u>
Net Receipts	<u>212,462</u>	<u>219,900</u>
<b>OTHER DISBURSEMENTS</b>		
Personnel	156,281	149,071
Caretaking	15,981	15,981
UC annual Assessment	8,509	12,231
Office	8,118	7,969
Communications	5,510	2,348
Maintenance, Utilities and Insurance	47,487	49,234
Music & Worship	2,962	3,275
Congregational Life	429	740
Youth Group	898	515
Bank fees	3,093	2,841
Supper Church	2,608	3,691
Renovation Expenses	-	-
Other	1,767	4,254
Total Other Disbursements	<u>253,643</u>	<u>252,149</u>
<b>NET DISBURSEMENTS</b>	<u>(41,181)</u>	<u>(32,249)</u>

**NORTHMINSTER UNITED CHURCH  
STATEMENT OF CASHFLOW  
AS AT DECEMBER 31, 2019  
Unaudited**

	<u>2019</u>	<u>2018</u>
	\$	\$
<b>NET DISBURSEMENTS</b>	(41,181)	(32,249)
<b>OPERATING ACTIVITIES</b>		
GST Receivable	213	468
Prepaid Insurance	(212)	(1,135)
Accounts Payable	3,164	(1,129)
Restricted Receipts	3,198	380
Deferred Revenue	397	-
Cash Provided from Operating Activities	<u>(34,421)</u>	<u>(33,665)</u>
<b>INVESTING ACTIVITIES</b>	-	-
<b>FINANCING ACTIVITIES</b>	<u>-</u>	<u>-</u>
<b>INCREASE (DECREASE) IN CASH</b>	(34,421)	(33,665)
Cash Balance January 1	344,837	378,502
<b>CASH BALANCE DECEMBER 31</b>	<u><u>310,416</u></u>	<u><u>344,837</u></u>

**NORTHMINSTER UNITED CHURCH  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2019**

**1. Significant Accounting Policies**

The Northminster United Church (the "church") is a registered charitable organization under the Income Tax Act (the "Act") and as such is exempt from income taxes and issues income tax receipts to its donors for income tax purposes. In order to maintain its status as an organization under the act, the church must meet certain requirements within the Act. In the opinion of the church Board these requirements have been met.

The church generally prepares its financial statements in accordance with "Accounting standards for Not-For-Profit Organizations". The church is considered to be a small not-for-profit organization as its average annual revenues are less than \$500,000. The Church has no future commitments or other affairs that require further reporting.

***Donations***

Donations are received from members of the congregation of the church and are used to fund the operations of the church as directed by the church Board. Specified donations are segregated and forwarded to the project or fund so designated. Pledges or commitments may be made to the church at the donor's discretion. Donations to the church are recorded as income when received.

***Volunteer Labour***

The operations of the church and its activities are dependent upon the volunteer labour provided by its congregation. No provision has been made in the accounts for the volunteer efforts provided by the congregation.

***Fixed Assets***

Included in the fixed assets of the church is the cost of land, building and related fixtures, video system and the elevator. No provision is made in the accounts for amortization of the assets as is appropriate for a small not-for-profit organization. The church capitalizes any significant cost of tangible capital assets and insignificant amounts are expensed. Current market and insurable values are in excess of cost.

## 2. Cash and Cash Equivalent

Cash and Cash Equivalents is comprised of both Cash and Term Deposits. Term deposits are monies invested from bequests received. All Term Deposits are redeemable on demand and bear interest at various rates. Due to the short-term nature and liquidity of the term deposits, they are considered to be part of the cash balance as a cash equivalent. A breakdown between Cash and Cash Equivalents is provided below:

<b>Cash</b>	<b>December 31, 2019</b>
Cash (Chequing and Savings)	46,410
Cash (Benevolent Fund)	3,099
Cash (Ena Paul – H McGuckin)	2,399
<b>Total Cash</b>	<b>51,908</b>
<b>Cash Equivalents (Term Deposits)</b>	
Dagg Estate	26,333
Gilberg Estate	200,000
Morrison Estate	6,373
Reinhart Estate	20,747
Van Camp Estate	5,055
<b>Total Cash Equivalents</b>	<b>258,508</b>
<b>Total Cash and Cash Equivalents</b>	<b><u>\$310,416</u></b>

## 3. Long Term Debt

The church does not have any long-term debt outstanding as at December 31, 2019.

## 4. Specified Liabilities

Specified Liabilities are funds received which are restricted for a specific purpose and unspent as at December 31, 2019 and consist of the following funds:

<b>Specified Liability</b>	<b>December 31, 2019</b>
Benevolent Fund	3,099
Commemorative Fund	11,175
E. Paul/H. McGuckin Fund	2,399
Healing Pathways	1,780
Prayer Shawl Ministry	50
United Church Women	1,844
Youth Group	3,208
<b>Total Specified Liabilities</b>	<b><u>\$23,554</u></b>

**5. Retained Earnings**

The breakdown of the Retained Earnings is as follows:

Retained Earnings January 1, 2019	803,159
Add: 2019 Net Disbursements	(41,181)
<b>Retained Earnings December 31, 2019</b>	<b><u>\$761,978</u></b>



**NORTHMINSER UNITED CHURCH  
PROPOSED BUDGET FOR 2020**

	2020 BUDGET	2019 BUDGET	2019 ACTUAL	2018 BUDGET	2018 ACTUAL
<b>REVENUE</b>					
Givings	120,000	135,000	129,654	141,000	129,153
Bequest	1,000	-	-	5,000	5,000
Truth & Reconciliation Grant	3,150	-	-	-	-
Rent	50,644	40,500	42,227	45,940	38,054
Recovered Expenses	-	-	1,707	-	329
Craft Fair (Net)	12,500	13,000	12,692	12,000	12,898
Silent Auction (Net)	7,500	9,500	8,453	7,000	9,543
Turkey Supper (Net)	6,000	6,000	5,716	5,000	6,026
Coop Gift Card Commission	4,000	6,000	3,900	5,000	5,955
Supper Church	2,500	-	3,432	-	3,500
Weddings	500	500	-	500	225
Funerals	1,000	750	1,275	750	2,105
Interest	100	1,800	1,503	5,000	1,719
UC Foundation - Johnston	750	750	768	700	745
Special Envelopes and Giving Tree	5,000	5,500	1,135	5,603	5,407
<b>TOTAL REVENUE</b>	<b>214,644</b>	<b>219,300</b>	<b>212,461</b>	<b>233,493</b>	<b>220,208</b>
<b>EXPENSES</b>					
<b>Ministry and Personnel</b>					
Salary Positions***	107,601	137,435	134,943	109,252	109,252
*** Housing allowance is now taxable salary					
Contract Positions	19,990	-	-	-	-
Sabbatical Coverage	-	-	-	-	-
Mileage Allowance	900	900	419	900	606
Housing Allowance (Included in Salary)	-	-	-	18,500	18,500
Professional Development	1,500	1,500	1,413	1,500	922
Conference Fees	500	500	100	500	493
Telephone	1,200	1,200	1,200	1,200	1,186
Payroll Deductions (CPP, EI, Pension Benefits)	21,000	23,000	18,206	21,000	18,112
<b>Administration</b>					
Bank, PAR, Safe Deposit Box, Visa Fees	2,850	2,850	3,093	2,300	2,841
Office	7,200	8,000	8,118	7,500	7,969
Special Improvements	-	-	-	1,500	-
Building Maintenance, Insurance, Utilities Caretaker, Snow Removal, Yard Work	65,500	65,500	63,468	56,000	65,215
<b>Pastoral Care</b>	100	50	23	50	36
<b>Congregational Life</b>					
Bible/Study Guides, Movie Night, KidZone	1,000	1,300	429	1,300	740
<b>Communications</b>					
Advertising, Website, Printing	4,130	7,000	5,510	7,000	2,348
Community Engagement Coordinator - included in Salary	-	-	-	-	-
<b>Worship and Music</b>					
Worship Supplies, Worship Resources, LicenSing, Choir Music, Staff Relief, Banners	3,460	4,000	2,938	4,000	3,274
<b>Supper Church</b>	-	2,400	2,608	2,400	3,691
<b>Youth Group</b>	700	1,000	898	1,000	515
<b>Other Expenses</b>					
UC Annual Assessment	8,451	8,511	8,509	12,231	12,231
Special Envelopes, Observer, Misc. Operating	1,000	1,000	1,767	1,000	4,527
<b>TOTAL EXPENSES</b>	<b>247,082</b>	<b>266,146</b>	<b>253,643</b>	<b>249,133</b>	<b>252,457</b>
<b>Transfer from Investments to Balance Budget</b>	<b>32,438</b>	<b>46,846</b>	<b>-</b>	<b>15,640</b>	<b>-</b>
<b>NET BUDGET</b>	<b>-</b>	<b>-</b>	<b>41,181</b>	<b>-</b>	<b>32,249</b>



Northminster United Church Annual Congregational Meeting March 17, 2019

PRESENT: LORI ARNDT, JULIE LATTER, TRACEY ABBOTT, HELEN THRESHER, ISABEL CLARK, JEAN LOVE, TRUDA LUCE, DOROTHY GAUTREAU, JEAN CARTER, TED CARTER, JIM CUNNINGHAM, WONONA HAYDU, JIM HAYDU, REV. NANCY NOURSE, SARAH HUGHES, OLIVIA STILWELL, SHEILA JOHNSTON, MARY GLESSING, ELSIE ROSS, SUSAN SMITH, ALICE DODD, ART DODD, PHYLLIS SNIDER, FRANK SNIDER, FRAN YAUMICHUB, BARB PIGOTT, SHEILA STEEVES, JOANNE HIEBERT, WEYMAN CHAN, DON BORBRIDGE, WINNIE HANSEN, BRAD LAVENNE, GLADYS LAVENNE, ORMAND LAVENNE, RON HIEBERT, ERNIE ABBOTT, LEANNE DEMERAIS, PAT DEMERAIS, RITA SAN MARTIN, HELEN MILLER, LORIE HAYDU, LLOYD VINCENT, BEVERLEY ANTAL, CRAIG BENOIT, WENDY BENOIT, CLAIRE GOODSON, WALTER LUCE, SYLVIA WOODS, CAROL AKINS, SHARON SLY, MEL SLY, DARIANE BURKE, GRAYSON BARTON, FRAN YAREMICHUK

1. Call to Order/Opening Prayer  
Rev. Nancy led us in a prayer.
2. Acceptance of the Agenda  
Moved to Accept the Agenda by: Jim Cunningham Seconded by: Phyllis Snider  
CARRIED
3. In Memoriam  
Sheila Johnston shared with us a list of those we lost in 2018 and a few words about each person.
4. Voting Eligibility Motion  
It was moved by Barb Pigott and seconded by Lloyd Vincent that all in attendance be allowed to vote. CARRIED
5. Acceptance of Minutes from AGM March 11, 2018  
It was moved by Pat Demerais and seconded by Ted Carter that the minutes be accepted as amended. CARRIED
6. Business Arising from Minutes of AGM March 11, 2018 –NONE



7. Message from the Minister  
Nothing to be added to the report. No questions on the report.
8. Message from the Chair  
Nothing to be added to the report. No questions on the report.

## 9. Board Ministry Reports

It was moved by Jim Cunningham and seconded by Claire Goodson to accept reports as amended. CARRIED

- a. Administration
  - i. Nothing to add and no questions were asked
- b. Building Coordinators Report
  - i. Nothing to add and no questions were asked
- c. Congregational Life
  - i. Nothing to add and no questions were asked
- d. Youth Group and Youth Report
  - i. Nothing to add and no questions were asked
- e. Communications
  - i. Nothing to add and no questions were asked
- f. Ministry and Personnel
  - i. Nothing to add and no questions were asked
- g. Mission and Outreach
  - i. Nothing to add and no questions were asked
- h. Mission and Service
  - i. Nothing to add and no questions were asked
- i. Mission and Service Financial Statement
  - i. Nothing to add and no questions were asked
- j. Pastoral Care
  - i. Nothing to add and no questions were asked
- k. Worship and Music
  - i. Nothing to add and no questions were asked
- l. Trustees Report
  - i. Nothing to add and no questions were asked



## 10. Other Reports

It was moved by Bev Antel and seconded by Tracey Abbott to accept reports and financial statements as printed. CARRIED

- a. Choir Report
  - i. Nothing to add and no questions were asked
- b. UCW Report and Financial Statement
  - i. Nothing to add and no questions were asked
- c. Youth Account Financial Statement
  - i. Nothing to add and no questions were asked

11. UCW Report and Financial Statement

- i. Nothing to add and no questions were asked

12. Northminster Youth Account Financial Statement

- i. Nothing to add and no questions were asked

13. Financial Activity Statements of Special Funds

- a. Healing Pathways
- b. Planned Givings
- c. Ena Paul/ Helen McGuckin Fund
- d. Commemorative Fund
- e. Benevolent Fund

There was a question about the dates listed and the 2017 listed should be 2018.

The expense for the Buchanan School was for the year end camp at Camp Hector.

- f. Term Deposits
- g. Other Financial Reports

Leanne Demerais offered a verbal account of the silent auction financials as the report was missed in the annual report.



14. Financials

It was moved by Jim Cunningham and seconded by Jean Carter accept the financials as printed CARRIED

- a. Financial Statement Review Report
- b. Statement of Financial Position for year ended December 31, 2018
- c. Statement of Operations for year ended December 31, 2018
- d. Statement of Cash Flow for year ended December 31, 2018
- e. Notes to Financial Statements



15. Northminster Financial Planning 2019 (PLEASE SEE ATTACHED)

Motions towards these action plans will be tabled until a future date.

It was moved by Sheila Johnston and seconded by Jean Love that this conversation be tabled until a future meeting to be held after church proposed for May 5<sup>th</sup>. CARRIED

16. Proposed Budget for 2019

It was moved by Ted Carter and seconded by Elsie Ross to accept the proposed budget for 2019. CARRIED

### 17. Nominations and Election of Board Members

The following people are stepping down from the following committees:

Jack Moxness -Worship and Music and Ministry and Personnel  
Ernie Abbott -Board Chair  
Lorie Haydu -Mission and Outreach  
Bev Antal -Mission and Outreach

It is moved by Craig Benoit and seconded by Mary Glessing to accept the following nominations. CARRIED

Barb Pigott -Congregational Life  
Elsie Ross -Chair of Mission and Outreach

It is moved by Pat Demerais and seconded by Barb Pigott to empower the board to fulfill the committee positions as we go forward. CARRIED

### 18. Bank Signatures Motion

It is moved by Lori Arndt and seconded by Sheila Steeves that the following people be able to sign cheques. Only one signature is required for amounts up to \$250. CARRIED

Dorothy Gautreau – Treasurer  
Leanne Demerais – co-Chair Administration  
Ted Carter  
Ron Hiebert – Trustee  
Kim Haydu – Administration Committee  
Rita San Martin – co-Chair Administration

### 19. New Business -NONE

### 20. Appreciation to Minister and Staff

Craig Benoit gave a presentation of thanks and appreciation to our staff members.  
Jim Cunningham gave a thanks to Ernie Abbott who is retiring as our board chair this year.

### 21. Date of next AGM and Close of Meeting

Tentative date TBA **2:24PM**

